

SHEEP CREEK WATER COMPANY
Regular Board of Directors Meeting
June 7, 2022 ~ 6:00pm
Sheep Creek Water Company ~ Board Room via Zoom
4200 Sunnyslope Road, Phelan, CA 92371

The Regular Board of Directors Meeting of June 7, 2022, was called to order at 6:00 pm by Andy Zody. Pastor Eric York led in the Pledge of Allegiance and David Nilsen led in the Invocation. Mr. Zody reminded all present that the meeting was being recorded for accurate minutes.

Directors Present: President Andy Zody, Vice President Eric York, Secretary/Treasurer Kellie Williams, Director Luanne Uhl and Director David Nilsen were all present at tonight's meeting.

Staff Present: Staff present was General Manager Joseph Tapia, and Manager's Assistant, Therese Rodriguez.

Guests Present: Shareholders Bob Howard, Bret Randolph, Peter Barnes, and Mark Howard of Layne Christensen Co.

Consent Motions

Minutes: Regular Board of Directors Meeting ~ May 19, 2022

Minutes: Annual Meeting Minutes ~ May 14, 2022

Bills: May 19, 2022 through June 7, 2022

Manager's Report: June 7, 2022

David Nilsen moved to accept the Consent Motions as presented, with a correction on the Regular Meeting Minutes of May 19, 2022. Kellie Williams seconded the motion. Motion carried.

Open Forum/Public Comment: *Under this item, any member of the Board or Public may address the Board on any item relating to the company, not listed on this Agenda. However, the Board is prohibited under AB 240 from taking any action on an item not appearing on the Agenda. The Board President will call on each participant and at that time, you will have three (3) minutes to speak.*

Kellie Williams brought to the Board a list of questions that one of our Shareholders had asked about.

1.) Regarding Tier 3, it is based on the information that we have over the last year. The Board feels that the \$2.00 increase will help pay for the new wells.

2.) Regarding the promotion of Joe Tapia as General Manager. Chris Cummings left Sheep Creek Water Company and the Board felt that Joseph Tapia was the best for the job. He was hired for a 60 day probation. This is a decision that the Board can make.

3.) There is an updated report on Sheep Creek's website that the State has prepared for us. The question was regarding the old report on the website. The AR 6214 Engineering report is now on the website.

4.) There was a question about salaries, but that information is confidential.

Andy Zody asked to have the discussion of inactive meters to be added to the next meeting agenda.

Old Business:

- a.) **System Update:** Month of May Production was 55.054 AF; 2022 Year to Date Production 220.31
Usage for May was 47.54 AF; 2022 Year to Date Consumption 181.128
All well levels have dropped except for Well 11, of which, no changes. Level is at 947 feet. For the month of May, the Tunnel flow was averaging 141 gallons per minute. The total pumping capacity is 1944 gallons per minute and the current daily usage is 499,000 gallons per day.
- b.) **Asbestos Pipe Removal:** Joe reported that he had call two businesses that remove asbestos pipe but no one has gotten back to him. The Board told him to keep trying.
- c.) **Approval and Removal of Bank Signers for 2022-2023:** David Nilsen moved to remove Chris Cummings, as a signer, from all bank accounts through Desert Community Bank, and add Joseph Tapia and Eric York as additional signers on all bank accounts through Desert Community Bank. Luanne seconded the motion. Motion carried.
- d.) **Dump Truck Offers:** Highest bid was \$1850.00 and the lowest was \$800.00. David moved to accept the highest bid of \$1,800.00 for the dump truck. Eric York seconded the motion. Motion carried.

New Business:

- a.) **Summer Help:** Kellie Williams moved to hire two workers for summer help. Luanne Uhl seconded the motion. Motion carried.
- b.) **Website Questions:** This was discussed in Open Forum.
- c.) **Manager's Position:** Kellie Williams moved to move Joe Tapia up to Full Time Manager. David Nilsen seconded the motion. Motion carried.
- d.) **Bob Howard's Property:** David Nilsen moved to have a letter to the PPHCSD a letter stating that they can service water to the property because Sheep Creek is unable to at this time. Kellie Williams seconded the motion. Motion carried.
- e.) **National Holiday – Juneteenth:** David Nilsen moved to have Juneteenth an Employee Holiday. Luanne Uhl seconded the motion. Motion carried.

Next Scheduled Meetings

- a.) **July 26, 2022 via Zoom**

Adjournment: David Nilsen moved to adjourn the meeting. Kellie Williams seconded the motion. The Regular Board of Directors Meeting of March 17, 2022 was adjourned at 7:32 pm.

Respectfully Submitted,

**Kellie Williams ~ Secretary/Treasurer
Sheep Creek Water Company
Board of Directors**