

***SHEEP CREEK WATER COMPANY
REGULAR BOARD OF DIRECTORS MEETING
July 15, 2025 ~ 6:00 PM
SHEEP CREEK WATER COMPANY
4200 SUNNYSLOPE RD., PHELAN CA 92371***

Anyone who would like to attend meetings in person are required to RSVP not less than twenty-four (24) hours prior to the meeting.

Meeting Minutes

1) Open Meeting- 6:00 PM

- a. The Regular Board of Directors Meeting of July 15, 2025, was called to order at 6:01 PM by President Andy Zody. General Manager Joe Tapia led the Pledge of Allegiance. Director Eric York led the Invocation.
- b. Attendance:
 - a. Andy Zody is in attendance as President.
 - b. Luanne Uhl is in attendance as Vice President.
 - c. Kellie Williams is in attendance as Secretary/Treasurer.
 - d. David Nilsen is in attendance as presiding Director.
 - e. Eric York is in attendance as presiding Director.
- c. Guest Present:
 - a. Peter Barnes
- d. Staff Present: General Manager Joseph Tapia and Therese Rodriguez, Executive Manager, were present.

2) Consent Motions

- a. Minutes:
 - a. *Regular Board of Directors Meeting- May 20, 2025*
 - b. *Annual Shareholder's Meeting- May 3, 2025*
- b. Bills:
 - a. *May 20, 2025 through July 15, 2025*
- c. Managers' Report: Included in Board Packet

David Nilsen moved to accept the Bills, Managers Report and Minutes as presented. Eric York seconded the motion.

- 3) Open Forum/Public Comment-** Under this item any member of the Board or Public may address the Board on any item relating to the company not listed on this agenda. However, the Board is prohibited under AB 240 from taking any action on an item not appearing on the agenda. Board president will call on each participant and at that time you have three (3) minutes to speak. Please be advised that this meeting will be recorded for documentation purposes and to help the accuracy of the meeting minutes.

Kellie Williams suggested using AI tools, such as Otter, to take meeting notes in the future. The board agreed with the proposal. A trial will be conducted using the free version.

4) Old Business

Information Items:

- a. System Update
 - a. See Mangers Report below
 - i. Andi Zody requested that the Manager include information on system growth over the years, with specific line items such as the elimination of dead-end lines.

5) New Business

Action Items:

- a. 1-Meter

Uhl motioned to approve the installation of a meter at 8770 Malpaso. York seconded the motion. The motion carried with a vote of 5 in favor, 0 opposed.

6) Next Scheduled Meeting

- a. August 19, 2025
- b. September 16, 2025

7) Closed Session 6:13

- a. Steinmann Property Negotiations

Came out of closed session at 6:48

- b. SCWC will form a committee to discuss future goals and explore options with the Steinmann Family.

Ulh made a motion to adjourn the meeting, which was seconded by Nilsen. The meeting was adjourned at 6:50 p.m.

Respectfully Submitted,

Kellie Williams-Secretary/Treasurer
Sheep Creek Water Company
Board of Directors

Manager's Report July 15, 2025

PRODUCTION

- June Production- 59.73 AF- 2025 Year to Date Production- 306.87
- June Meter Service Usage- 48.54 AF, 2025 Year to Date Consumption- 223.80

Well soundings, 2025:

- Static Water Levels compared April 2025 to June 2025.

Well, 2A. Static level is up 4 FT.

Well, 3A. Static level is up 4 FT.

Well, 4A. Static level is up 4 FT.

Well, 5. Static level same FT.

Well, 8. Static level same FT.

Well, 11. Static level is Down 10 FT.

Well 13. Static level is up 5 FT.

Tunnel the Tunnel flow is currently averaging 403 GPM.

- Total pumping capacity as of June 2025 is 2,606 GPM.
- Current usage is averaging 527,200 gallons per day, 366 gallons per minute.

Work Completed or in Progress- May/June 2025

- Work orders as office requests.
- Well soundings – weekly.
- Samples- weekly.
- 9- Meter upgrades.
- 2-Mainline leaks / 4- service line leaks.
- Meter Maintenance.
- Install 500' of 8" C900, Eliminate dead-end line.
- Install 6 New Meters.
- 1-Service Line Replacement.
- Rebuilt Tank 3 Altitude Valve.
- Install New Fire Hydrant.
- Install Two 8" Gate Valves.
- Well 13 Update:

- Mr. Divani completed well 13 field inspection on June 12.

He confirmed he will begin drafting the permit and will follow up with us.