

***SHEEP CREEK WATER COMPANY  
REGULAR BOARD OF DIRECTORS MEETING  
May 20, 2025 ~ 6:00 PM  
SHEEP CREEK WATER COMPANY  
4200 SUNNYSLOPE RD., PHELAN CA 92371***

Anyone who would like to attend meetings in person are required to RSVP not less than twenty-four (24) hours prior to the meeting.

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***Meeting Minutes***

**1) Open Meeting- 6:00 PM**

- a. The Regular Board of Directors Meeting of May 20, 2025, was called to order at 6:01 PM by President Andy Zody. General Manager Joe Tapia led the Pledge of Allegiance. Director Eric York led the Invocation.
- b. Attendance:
  - a. Andy Zody is in attendance as President.
  - b. David Nilsen is in attendance as presiding Director.
  - c. Eric York is in attendance as presiding Director.
- c. Guest Present:
  - a. Kathy Biller- Maguire
  - b. John Maguire
  - c. Peter Barnes
- d. Staff Present: General Manager Joseph Tapia and Therese Rodriguez, Executive Manager, were present.

**2) Consent Motions**

- a. Minutes:
  - a. *Regular Board of Directors Meeting- April 22, 2025*
- b. Bills:
  - a. *April 22, 2025 through May 20, 2025*
- c. Managers' Report: Included in Board Packet

David Nilsen moved to accept the Bills, Managers Report and Minutes as presented. Eric York seconded the motion.

Motion passed 3 yes, 0 no

- 3) Open Forum/Public Comment-** Under this item any member of the Board or Public may address the Board on any item relating to the company not listed on this agenda. However, the Board is prohibited under AB 240 from taking any action on an item not appearing on the agenda. Board president will call on each participant and at that time you have three (3) minutes to speak. Please be advised that this meeting will be recorded for documentation purposes and to help the accuracy of the meeting minutes.

**4) Old Business**

*Information Items:*

- a. System Update
  - a. See Mangers Report below
  - b. Steinmann Property- Move to closed session for the next agenda, as it involves negotiations

**5) New Business**

*Action Items:*

- a. Account 899

David Nilsen moved to revert Tier 3 rate to Tier 1 rate for the month of April 2025.

Motion passed 3 yes, 0 no

- b. 2-Meters

Eric York moved to approve the 1” meter as presented. David Nilsen seconded the motion.

Motion passed 3 yes, 0 no

**6) Next Scheduled Meeting**

- a. ~~June 10, 2025~~, Moved to July 15, 2025

**7) Closed Session**

- a. None

**8) Adjournment 6:22PM**

Respectfully Submitted,

***Kellie Williams-Secretary/Treasurer***  
*Sheep Creek Water Company*  
*Board of Directors*

## Regular Board of Directors Meeting – Managers Report

May 20, 2025

### **PRODUCTION**

- April Production- 52.43 AF- 2025 Year to Date Production- 190.96
- April Meter Service Usage- 40.43 AF, 2025 Year to Date Consumption- 130.02

### **Well soundings, 2025:**

- Static Water Levels compared March 2025 to May 2025.

**Well, 2A.** Static level is Down 9 FT.

**Well, 3A.** Static level is Down 4 FT.

**Well, 4A.** Static level is up Down 2 FT.

**Well, 5.** Static level is up Down 9 FT.

**Well, 8.** Static level is up 3 FT.

**Well, 11.** Static level is Down 3 FT.

**Well 13.** Static level N/A

**Tunnel** the Tunnel flow is currently averaging 379 GPM.

- Total pumping capacity as of April 2025 is 2,584 GPM.
- Current usage is averaging 439,225 gallons per day, 305 gallons per minute.

### **Work Completed or in Progress- April 2025**

- Work orders as office requests.
- Well soundings – weekly.
- Samples- weekly.
- 10- Meter upgrades.
- 1-Mainline leaks / 1- service line leaks.
- Meter Maintenance.
- Install 500' of 8" C900 pipe,
- Install 1 New Hydrant
- Install 3 New 8" gate valves
- Deadened line Flushing.
- Well 13 Update:

Edison install power.