

SHEEP CREEK WATER COMPANY
REGULAR BOARD OF DIRECTORS MEETING
April 16, 2024 ~ 6:00 PM
SNOWLINE SCHOOL DISTRICT-BOARD ROOM
4075 NIELSON RD, PHELAN, CA 92371

Anyone who would like to attend meetings in person are required to RSVP not less than twenty-four (24) hours prior to the meeting.

Meeting Minutes

1) Open Meeting- 6:00 PM

- a. The Regular Board of Directors Meeting of April 16, 2024, was called to order at 6:03 PM by Vice President Luanne Uhl. General Manger, Joseph Tapia led the Pledge of Allegiance. Director David Nilsen led the Invocation.
- b. Directors Present:
 - a. Luanne Uhl is in attendance as Vice President.
 - b. Kellie Williams is in attendance as Secretary/Treasurer.
 - c. David Nilsen is in attendance as presiding Director.
 - d. Eric York is in attendance as presiding Director.
- c. Guest Present:
 - a. Lora Steinmann
 - b. Jeff Steinmann
 - c. John Kimminau
 - d. Bryan Webb
 - e. Naydine Webb
 - f. Peter Barnes- Attended, did not sign in.
- d. Staff Present: General Manager Joseph Tapia and Therese Rodriguez, General Manager Assistant, were present.

2) Consent Motions

- a. Minutes:
 - a. *Regular Board of Directors Meeting- March 19, 2024*
- b. Bills:
 - a. *March 19, 2024 through April 16, 2024*
- c. Managers' Report: Included in Board Packet

David Nilsen moved to accept the Bills, Mangers Report and Minutes as presented. Kellie Williams seconded the motion.

- 3) Open Forum/Public Comment-** Under this item any member of the Board or Public may address the Board on any item relating to the company not listed on this agenda. However, the Board is prohibited under AB 240 from taking any action on an item not appearing on the agenda. Board president will call on each participant and at that time you have three (3) minutes to speak. Please be advised that this meeting will be recorded for documentation purposes and to help the accuracy of the meeting minutes.

John Kimminau – Shares asked if a family of 4 can live on 750 CU FT of water. John feels this is not enough for a family of four people.

Lora and Jeff Steinmann – presented a parcel for a future Well. Wants us to look at her property and addressed SCWC concern about Joshua Tree’s. Lora would like us to investigate permits to remove Joshua Tree’s. Lora is willing to support SCWC with the process. Nilsen suggests that we count how many trees need to be removed. And if it seems doable, we should drill a test well and determine the depth and quality of water. SCWC has a CEQA on the property. The said property was our first choice for Well #13, but this is when the Western Joshua Tree Conservation Act was enacted in July 2023. Therefore, the decision was to drill Well #13 down the street.

4) Old Business

Information Items:

- a. Master Plan-Draft-Review
 - i. Master Plan Workshop-Date Set-Up – Community input and the Master Plan draft is online for the community to review.
 - a. April 23, 2024 at 6:00pm. A Zoom Agenda will be posted.
- b. System Update - Tapia reported on healthy productions and system updates – see below.

Action Items:

- a. Account 1204

Nilsen moves to reduce the Teir 3 rate to the Teir 2 rate. York second the motion.

Motion passed – 4 yes, 0 no.

5) New Business

Action Items:

- a. 1-New Meter

York moved to accept the new meter as presented. Nilsen second the motion.

Motion passed – 4 yes, 0 no.

- b. Account 1042

No action

- c. Account 114

No action

- d. 2024 Annual Shareholder’s Meeting

The attorney is approving the agenda. Once approved, SCWC will send the agenda out.

6) Next Scheduled Meeting

- a. May 4, 2024- Annual Meeting, sign-in by 10 am at Pinon Messa Middle School.
- b. May 21, 2024

7) Closed Session 6:40

- a. Employee Evaluation
- b. Legal Counsel-Lawsuit

Returned from Closed Session at 7:08

Nilsen moved to approve Employee Evaluation. York second the motion.

Motion passed 4-yes, 0-no

8) **Adjournment**

Nilsen moved to adjourn the meeting. York second the motion.

Meeting adjourned at 7:10.

Respectfully Submitted,

Kellie Williams-Secretary/Treasurer
Sheep Creek Water Company
Board of Director

System Update:

PRODUCTION

- March Production- 34.589 AF- 2024 Year to Date Production- 99.38
- March Meter Service Usage- 24.093 AF; 2024 Year to Date Consumption- 78.242

Well soundings, 2024:

- Static Water Levels compared March 2023 to March 2024:

Well 2A. Static level is up 23 FT

Well 3A. Static level is up 32 FT

Well 4A. Static level is up 25 FT

Well 5. Static level is up 30 FT

Well 8. Static level is up 55 FT

Well 11. Static level is up 1 FT

Tunnel the Tunnel flow is currently averaging 217

- Total pumping capacity as of March 2024 is 2,317 GPM.
- Current usage is averaging 253,000 gallons per day, 176 gallons per minute

Work Completed or in Progress- March 2024

- Work orders as office requests
- Well soundings – weekly
- Samples- weekly
- 10- Meter upgrades
- 4- New Meter Installed
- Order 260’ of C900 pipe and one gate valve to eliminate a dead-end line.
- Hydrant Flushing
- Tank Flushing
- 0-Mainline leaks / 0- service line leaks
- Well 13 Update:
 - Received plans from Edison, our Electrician contractor will be working with our crew to arrange install of ducting to power pole. After this has been completed, we can arrange the installation of the concrete pad and pump house.