

SHEEP CREEK WATER COMPANY
REGULAR BOARD OF DIRECTORS MEETING
December 17, 2024 ~ 6:00 PM
SNOWLINE SCHOOL DISTRICT-BOARD SERVICES ROOM
4075 NIELSON RD, PHELAN, CA 92371

Anyone who would like to attend meetings in person are required to RSVP not less than twenty-four (24) hours prior to the meeting.

Meeting Minutes

- 1) **Open Meeting- 6:00 PM**
 - a. The Regular Board of Directors Meeting of December 17, 2024, was called to order at 6:04 PM by Vice President Luanne Uhl. Vice President Luanne Uhl led the Pledge of Allegiance. Director Eric York led the Invocation.
 - b. Attendance:
 - a. Luanne Uhl is in attendance as presiding President.
 - b. Kellie Williams is in attendance as Secretary/Treasurer.
 - c. David Nilsen is in attendance as presiding Director.
 - d. Eric York is in attendance as presiding Director.
 - c. Guest Present:
 - a. Lindsey Ochoa
 - b. Pedro Ochoa
 - c. Peter Barnes-Did not sign in.
 - d. Staff Present: General Manager Joseph Tapia and Therese Rodriguez, Executive Manager, were present.
- 2) **Consent Motions**
 - a. Minutes:
 - a. *Regular Board of Directors Meeting- November 19, 2024*
 - b. Bills:
 - a. *November 19, 2024 through December 17, 2024*
 - c. Managers' Report: Included in Board Packet

York moved to approve the minutes, bills and Managers Report as presented. Nilsen second the motion.

Motion Passed 4 yes, 0 no

- 3) **Open Forum/Public Comment-** Under this item any member of the Board or Public may address the Board on any item relating to the company not listed on this agenda. However, the Board is prohibited under AB 240 from taking any action on an item not appearing on the agenda. Board president will call on each participant and at that time you have three (3) minutes to speak. Please be advised that this meeting will be recorded for documentation purposes and to help the accuracy of the meeting minutes.

Nilsen – Reminded the board that members can give one statement for three minutes and remind the board to use parliamentary procedures rules as we have been getting away from those rules.

4) Old Business

Information Items:

- a. System Update

Tapia read the managers' report, please see below for detail report.

Action Items

- b. Account 820

Nilsen moved we move the bill from the Tier 3 rate to the Tier 2 rate. Williams seconds the motion.

Motion Passed 4 yes, 0 no

5) Next Scheduled Meeting

- a. January 21, 2025

6) Closed Session 6:15

- a. Employee Evaluation

6:28 PM out of Close of Session into Open Sessions

- Nilsen moved to approve both employee evaluations and moving the next pay level, York second the motions.

Motion Passed 4 yes, 0 no

7) Adjournment

Nilsen moved to adjourn the meeting at 6:29, Williams second the motion.

Motion Passed 4 yes, 0 no

Respectfully Submitted,

Kellie Williams-Secretary/Treasurer
Sheep Creek Water Company
Board of Directors

Regular Board of Directors Meeting – Managers Report

December 19, 2024

PRODUCTION

- November Production-42.87 AF- 2024 Year to Date Production- 561.32
- November Meter Service Usage- 43.01 AF; 2024 Year to Date Consumption- 444.16

Well soundings, 2024:

- Static Water Levels compared November 2023 to November 2024:

Well, 2A. Static level is up 4 FT.

Well, 3A. Static level is up 4 FT.

Well,4A. Static level is up 4 FT.

Well, 5. Static level is up 9 FT.

Well, 8. Static level is up 4 FT.

Well, 11. Static level is up 9 FT.

Tunnel the Tunnel flow is currently averaging 293 GPM.

- Total pumping capacity as of November 2024 is 2,350 GPM.
- Current usage is averaging 467,000 gallons per day, 324 gallons per minute.

Work Completed or in Progress- November 2024

- Work orders as office requests.
- Well soundings – weekly.
- Samples- weekly.
- 2- Meter upgrades.
- 0-Mainline leaks / 0- service line leaks.
- Pump Check Test Well 11 after rehab.
- Installed 2,100 of 8’’C900 and 7-8’’Gate Valves, 260’of 6’’ C900 and 4-6’’ Gate valves 5-Tee set up, two fire Hydrant, Eliminated 4 dead in lines to increase fire flow.
- Well 13 Update:
 - We received SBC building permit on 12/05/2024.
 - Installed Transformer.

- **Allotment Tier 1 – All share 600 CF. Tier 1 \$0.65 per hcf**
- **Allotment Tier 2 – 300 CF. Tier 2 \$5.27 per hcf**
- **Tier 3 Overage- No Allotment. Tier 3 \$11.00 per hcf**