

SHEEP CREEK WATER COMPANY
REGULAR BOARD OF DIRECTORS MEETING
December 16, 2025 ~ 6:00 PM
SHEEP CREEK WATER COMPANY
4200 SUNNYSLOPE RD., PHELAN CA 92371

Anyone who would like to attend meetings in person are required to RSVP not less than twenty-four (24) hours prior to the meeting.

MEETING MINUTES

- 1) **Open Meeting- 6:00 PM**
 - a. The Regular Board of Directors Meeting of December 16, 2025, was called to order at 6:01 PM by President Andy Zody. Executive Manager Therese Rodriguez led the Pledge of Allegiance. Director Eric York led the Invocation.
 - b. Attendance:
 - a. Andy Zody is in attendance as presiding President.
 - b. Kellie Williams is in attendance as Secretary/Treasurer.
 - c. David Nilsen is in attendance as presiding Director.
 - d. Eric York is in attendance as presiding Director.
 - e. Luanne Uhl is in attendance as presiding Director.
 - c. Guest Present:
 - a. Peter Barnes
 - d. Staff Present: General Manager Joseph Tapia and Therese Rodriguez, Executive Manager, were present.

2) **Consent Motions**

- a. Minutes:
 - a. *Regular Board of Directors Meeting- November 18, 2025*
- b. Bills:
 - a. *November 18, 2025 through December 16, 2025*
- c. Managers' Report: Included in Board Packet

David Nilsen moved to accept the Bills, Managers Report and Minutes as presented. Eric York seconded the motion.

Motion passed 5 yes, 0 no

- 3) **Open Forum/Public Comment-** Under this item any member of the Board or Public may address the Board on any item relating to the company not listed on this agenda. However, the Board is prohibited under AB 240 from taking any action on an item not appearing on the agenda. Board president will call on each participant and at that time you have three (3) minutes to speak. Please be advised that this meeting will be recorded for documentation purposes and to help the accuracy of the meeting minutes.

Dave Nilsen requested time to review the Director Norms and the responsibilities of the Manager and asked that this item be added to the January meeting agenda.

Eric York expressed appreciation to the General Manager and Assistant Manager for hosting a successful and enjoyable Christmas party.

4) Old Business

Information Items:

- a. System Update
 - a. See Mangers Report below.

5) New Business

Action Items:

- a. Account 409

Account 409 requested assistance with a bill resulting from a leak. The Manager recommended placing the account holder on a monthly payment plan. Because the account holder is not a shareholder, Tier 2 consideration is not applicable.

Nilsen moved to approve a monthly payment plan for Account 409. Uhl seconded the motion.

Motion Passed 5 yes, 0 no

- b. 1 New Meter

Uhl moved to approve the new meter. Nilsen seconded the motion.

Motion Passed 5 yes, 0 no

6) Next Scheduled Meeting

- a. January 20, 2026

7) Closed Session

- a. n/a

8) Adjournment

6:09 pm Zody moved to adjourn the meeting at 6:09. Uhl second the motion.

Motion Passed 5 yes, 0 no

Respectfully Submitted,

Kellie Williams-Secretary/Treasurer
Sheep Creek Water Company
Board of Directors

Regular Board of Directors Meeting – Managers Report
December 16, 2025

PRODUCTION

- November Production- 47.92 AF- 2025 Year to Date Production- 603.10
- November Meter Service Usage- 30.25 AF, 2025 Year to Date Consumption- 471.21

Well soundings, 2025:

- Static Water Levels compared June 2025 to November 2025.

Well, 2A. Static level is up 4FT.

Well, 3A. Static level is up 2FT.

Well, 4A. Static level is up 2 FT.

Well, 5. Static level is up 4FT.

Well, 8. Static level the same.

Well, 11. Static level is the same FT.

Well 13. Static level is up 4FT.

Tunnel the Tunnel flow is currently averaging 358 GPM.

- Total pumping capacity as of November 2025 is 3,048 GPM.
- Current usage average 328,000 gallons per day, 228 gallons per minute.

Work Completed or in Progress- November 2025

- Work orders as office requests.
- Well soundings – weekly.
- Samples- weekly.
- 1-Mainline leaks / 1- service line leaks.
- -Meter Maintenance.
- - Meter Upgrades.
- -Installed 340' of 8" C900 pipe to Eliminate a dead-end line.
- -Hydrant Flushing.