

***SHEEP CREEK WATER COMPANY  
REGULAR BOARD OF DIRECTORS MEETING  
November 18, 2025 ~ 6:00 PM  
SHEEP CREEK WATER COMPANY  
4200 SUNNYSLOPE RD., PHELAN CA 92371***

Anyone who would like to attend meetings in person are required to RSVP not less than twenty-four (24) hours prior to the meeting.

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***MEETING MINUTES***

**1) Open Meeting- 6:00 PM**

- a. The Regular Board of Directors Meeting of November 18, 2025, was called to order at 6:02 PM by President Andy Zody. General Manager Joe Tapia led the Pledge of Allegiance. Director David Nilsen led the Invocation.
- b. Attendance:
  - a. Andy Zody is in attendance as presiding President.
  - b. Kellie Williams is in attendance as Secretary/Treasurer.
  - c. David Nilsen is in attendance as presiding Director.
  - d. Eric York is in attendance as presiding Director.
  - e. Luanne Uhl is in attendance as presiding Director.
- c. Guest Present:
  - a. Peter Barnes
- d. Staff Present: General Manager Joseph Tapia and Therese Rodriguez, Executive Manager, were present.

**2) Consent Motions**

- a. Minutes:
  - a. *Regular Board of Directors Meeting- October 28, 2025*
- b. Bills:
  - a. *October 28, 2025 through November 18, 2025*
- c. Managers' Report: Included in Board Packet

Luanne Uhl moved to accept the Bills, Managers Report and Minutes as presented. Eric York seconded the motion.

Motion passed 5 yes, 0 no

- 3) Open Forum/Public Comment-** Under this item any member of the Board or Public may address the Board on any item relating to the company not listed on this agenda. However, the Board is prohibited under AB 240 from taking any action on an item not appearing on the agenda. Board president will call on each participant and at that time you have three (3) minutes to speak. Please be advised that this meeting will be recorded for documentation purposes and to help the accuracy of the meeting minutes.

**4) Old Business**

*Information Items:*

- a. System Update
  - a. See Mangers Report below

*Action Items:*

- a. 2026 Operating Budget

The Board reviewed and approved the balanced 2026 Operating Budget. Nilsen made the motion to approve and Williams seconded. Discussion noted that budget increases are due to higher costs of doing business. The base rate will increase by \$5; Tier 1 will remain the same, while Tier 2 and Tier 3 will each increase by \$1. Nilsen also recommended that the base rate be itemized in the remarks section on customer bills, for example the base rate for the CoBank loan. A formal letter outlining these increases will be mailed to all shareholders.

Motion passed 5 yes, 0 no

**5) New Business**

*Action Items:*

- a. 3-New Meters

Uhl moved to approve the installation of three new meters, and Nilsen seconded the motion.

Motion passed 5 yes, 0 no

**6) Next Scheduled Meeting**

- a. December 16, 2025

**7) Closed Session 6:14 pm**

- a. Employee Evaluation

**8) Adjournment**

6:24 out of closed session

Nilsen moved to adjourn the meeting at 6:25. Uhl second the motion.

Motion Passed 5 yes, 0 no.

Respectfully Submitted,

***Kellie Williams-Secretary/Treasurer***  
*Sheep Creek Water Company*  
*Board of Directors*

Regular Board of Directors Meeting – Managers Report

## Regular Board of Directors Meeting – Managers Report

November 18, 2025

### **PRODUCTION**

- October Production- 53.47 AF- 2025 Year to Date Production- 555.17
- October Meter Service Usage- 48.40 AF, 2025 Year to Date Consumption- 440.95

### **Well soundings, 2025:**

- Static Water Levels compared June 2025 to October 2025.

**Well, 2A.** Static level is up 4FT.

**Well, 3A.** Static level is up 2FT.

**Well, 4A.** Static level is up 2 FT.

**Well, 5.** Static level is up 4FT.

**Well, 8.** Static level the same.

**Well, 11.** Static level is down 10 FT.

**Well 13.** Static level is the same.

**Tunnel** the Tunnel flow is currently averaging 370 GPM.

- Total pumping capacity as of October 2025 is 2,941 GPM.
- Current usage average 508,000 gallons per day, 353 gallons per minute.

### **Work Completed or in Progress- October 2025**

- Work orders as office requests.
- Well soundings – weekly.
- Samples- weekly.
- 2-Mainline leaks / 1- service line leaks.
- Meter Maintenance.
- 4- Saddle Leaks from Manufacturer defect.
- CLA-Valve repair on Tank 8.
- 3- Meter Upgrades.
- 1-Hydrant Repair.
- Put together a pressure regulator station setup for Malpaso rd.
- Order 400' of C900 pipe to Eliminate a dead-end line.