

SHEEP CREEK WATER COMPANY
REGULAR BOARD OF DIRECTORS MEETING
January 16, 2024 ~ 6:00 PM
SNOWLINE SCHOOL DISTRICT-BOARD ROOM
4075 NIELSON RD, PHELAN, CA 92371

Anyone who like to attend meetings in person are required to RSVP not less than twenty-four (24) hours prior to the meeting.

MEETING MINUTES

1) Open Meeting- 6:00 PM

- a. The Regular Board of Directors Meeting of January 16, 2024, was called to order at 6:01 PM by President Andy Zody. Secretary/Treasurer Kellie Williams led the Pledge of Allegiance. Director Eric York led the Invocation.
- b. Directors Present:
 - a. Andy Zody is in attendance as Presiding President.
 - b. Luanne Uhl is in attendance as Presiding Vice President.
 - c. Kellie Williams is in attendance as Secretary/Treasurer.
 - d. David Nilsen is in attendance as presiding Director.
 - e. Eric York is in attendance as presiding Director.
- c. Guest Present:
 - a. Shareholder Peter Barnes
- d. Staff Present: General Manager Joseph Tapia and Therese Rodriguez, General Manager Assistant, were present.

2) Consent Motions

- a. Minutes:
 - a. *Regular Board of Directors Meeting- December 12, 2023*
- b. Bills:
 - a. *December 12, 2023 through January 16, 2024*
- c. Managers' Report: Included in Board Packet

Luanne Uhl moved to accept the Bills, Managers Report and Minutes as present. Eric York seconded the motion.

- 3) Open Forum/Public Comment-** Under this item any member of the Board or Public may address the Board on any item relating to the company not listed on this agenda. However, the Board is prohibited under AB 240 from taking any action on an item not appearing on the agenda. Board president will call on each participant and at that time you have three (3) minutes to speak. Please be advised that this meeting will be recorded for documentation purposes and to help the accuracy of meeting minutes.

Dave Nilsen asked about the Water meeting in Palm Springs. Therese and Joe mentioned the cost of the ticket and the meeting is in February. Nilsen recommends a board member to attend. February 21-24th. Urban Water Institute, Inc. <https://urbanwater.com/conferences/>

Eric York thanked the board and the staff to get together for the Annual Christmas Celebration.

Andy Zody – asked for a meter update. Joe said the staff is working on the meter applications and waiting list. The goal is to contact all customers who have been on the waiting list notified meters are available.

4) Old Business

Information Items:

- a. System Update – Tapia reported on healthy productions and system updates – see Appendix A. Discussion followed.
- b. Shareholder Water Allotment Review/Committee – Zody reviewed options provided by Dave Nilsen at the last meeting. Zody presented an idea to show a “range” with Tier 1 and Tier 2 to give the customer a heads-up when Tier 2 rates. Discussion followed. Kellie Williams suggested Chris Cummings had an allotment schedule and the Board needs to review this, and update based on historical water production. Luanne agreed. Nilsen discussed water usage and production levels and numbers for allotments agreed with the state. Nilsen shared the history of our production drops, mechanical issues with our pumps, and how SCWC fixed the mechanical issues. The board agrees with Zody to form a committee to update the existing production and allotment table. This will be on next month’s agenda.

5) New Business

Information Items:

- a. 2024 Holiday and Meter Read Schedule – 2024 Holiday Closure Schedule to read meters was in the Board packet for Board members to review.

6) Next Scheduled Meeting

- a. February 20, 2024

7) Closed Session 6:28 pm

- a. Personnel Items
- b. Legal Counsel-Lawsuit

8) Adjournment

Out of closed session at 7:12 pm. Discussion of pending lawsuit and new hires.

Nilsen moved to adjourn the meeting at 7:13 pm, Uhl second the motion.
Motion carried, 5 yes, 0 no.

Respectfully Submitted,

Kellie Williams-Secretary/Treasurer
Sheep Creek Water Company
Board of Director

Appendix A:

January 16, 2024

PRODUCTION

- December Production- 34.91 AF- 2023 Year to Date Production- 535.97
- December Meter Service Usage- 26.43 AF; 2023 Year to Date Consumption- 413.95

Well soundings, 2023:

- Static Water Levels compared December 2022 to December 2023:
 - Well 2A.** Static level is up 33 FT
 - Well 3A.** Static level is up 37 FT
 - Well 4A.** Static level is up 45 FT
 - Well 5.** Static level is up 32 FT
 - Well 8.** Static level is up 55 FT
 - Well 11.** Static level is up 1 FT
- Tunnel** the Tunnel flow is currently averaging 187
- Total pumping capacity as of December 2023 is 2,421 gpm.
- Current usage is averaging 278,000 gallons per day, 193 gallons per minute
- **Allotment Tier 1 – First share on account remain 750 CF/Share and Remaining shares 150 CF/Share. \$0.65 per hcf**
- **Allotment Tier 2 – 150 CF/Share all shares after Tier 1 \$5.27 per hcf**
- **Tier 3 Overage- No Allotment \$11.00 per hcf**

Work Completed or in Progress-December 2023

- Work orders as office requests
- Well soundings – weekly
- Samples- weekly
- 3- Meter upgrades
- 0-Mainline leaks / 1- service line leaks
- Line Extension, Eliminated Dead End Line
- Well 13 Update:
 - Currently waiting for Edison and our Electrician contractor to finish the electrical work on the well. Once that is completed, we can hook up to our system and, the well drillers can come in and do start up.