

**SHEEP CREEK WATER COMPANY
REGULAR BOARD OF DIRECTORS MEETING
APRIL 19, 2018 ~ 6:30 PM
Sheep Creek Water Company- Board Room
4200 Sunnyslope Road, Phelan, CA 92371**

AGENDA

- 1.) **Open Meeting- 6:30 PM**
 - a.) Flag Salute
 - b.) Invocation

- 2.) **Consent Motions**
 - a.) Minutes:
Regular Board of Directors Meeting of *April 5, 2018*
 - b.) Bills:
April 5, 2018 through April 19, 2018
 - c.) Managers Report: Included in Board Packet

- 3.) **Open Forum/Public Comment-** Under this item any member of the Board or Public may address the Board on any item relating to the district not listed on this agenda. However, the Board is prohibited under AB 240 from taking any action on an item not appearing on the agenda.

- 4.) **Old Business**
 - a.) System Update
 - b.) Well #11 Update
 - c.) Annual Meeting

- 5.) **New Business**
 - a.) Snowline Real Estate
 - b.) Summer Help

- 6.) **Next Scheduled Meetings**

May 3, 2018 Board Workshop
May 17, 2018 Regular Board Meeting
May 19, 2018 Annual Shareholder Meeting- Phelan Elementary School

- 7.) **Closed Session**
 - a.) Employee Evaluation

- 8.) **Adjournment**

***SHEEP CREEK WATER COMPANY
REGULAR BOARD OF DIRECTORS MEETING
MINUTES OF
APRIL 19, 2018***

The Regular Board of Directors Meeting of April 19, 2018, was called to order by President Andy Zody at 6:31 PM. Luanne Uhl led in the Pledge of Allegiance. David Nilsen led in the Invocation. Mr. Zody reminded those present that all meetings are recorded, in order to obtain accurate meeting minutes.

Directors Present: Directors present were, President Andy Zody, Vice President Bob Howard, Secretary/Treasurer Kellie Williams, and Directors Luanne Uhl and David Nilsen.

Staff Present: Manager Chris Cummings, Administrative Secretary Dorothy Zody were present tonight's meeting.

Guests Present: There were no guests present.

Consent Motions: Luanne Uhl moved to accept the Consent Motions as presented. Kellie Williams seconded the motion. Motion carried.

Minutes of April 5, 2018

Bills of April 5, 2018 through April 19, 2018

Manager's Report

Open Forum: Kellie Williams asked for donations for the community event, Faith and Freedom Festival. It will be held June 30th. The item will be put on the agenda for the next Board meeting in May. Sheep Creek will provide water conservation material. Chris Cummings has been updating the website with the meeting agendas and meeting minutes along with updates on Well 11. Andy Zody suggested to review employee retirement plan at May 17th meeting.

Old Business:

System Update- Chris Cummings reported that there was no change in the static well levels. Average water levels currently are down 8-32 feet from this time last year. Current production is down to 1,202 gallons per minute with Tunnel flow at 124 gallons per minute. Production has dropped 146 gallons per minute since the beginning of April. Wells 2A and 5 are pumping 10-12 hours per day. Well 2A is dropping due to additional running. Current usage remains 400-600,000 gallons per day. All but 18,000 gallons have been returned to PPHCSD. Fire hydrant and gate valve have been replaced on Phelan Road. All meters at Copper Top complex have been replaced. The concrete asphalt will be replaced next week at both locations.

Well #11- Layne completed the Pilot hole down to 1520 ft. and ran the E-log. Drilling was hard and slow due to areas of hard sand and clay. The E-log shows some areas of possible water bearing formation. Layne gave a suggested well design. David Nilsen made a motion to approve to have Well 11 cased and test pumped as presented. Kelli Williams seconded the motion. Motion carried.

Annual Meeting- No changes in the project and the cost for Well 11. Will have ballots at the next meeting and approve changes before the annual meeting.

New Business:-

Snowline Real Estate:-Dave Roberts has offered Sheep Creek Water Company the opportunity to purchase two parcels adjacent to Well 10 in Los Angeles County and if the company is not interested Mr. Roberts has asked for a *Will Serve Letter* for the parcels. The Board declined the offer at this time due to the unknown of Well 10 and the current Well 11 project. A *Will Serve Letter* cannot be completed for the two parcels at this time due to the parcels being outside of the company's boundaries and the well is incomplete.

Summer Help: The Board has agreed to have the Summer Help program available to High School students to help with work experience. The Board agreed to leave the summer hiring up to Manager Chris Cummings.

Next Scheduled Meetings: Kellie Williams motioned to move the Board meeting to May 3, 2018 and skip the Board Workshop. David Nelson seconded- motion carried

May 3, 2018- Regular Board Meeting

May 19, 2018-Annual Shareholder Meeting-Phelan Elementary School

Closed Session: Closed session was called for an Employee Evaluation at 7:23 PM

Adjournment: Bob Howard moved to adjourn the meeting. Kellie Williams seconded the motion. Motion carried. The Regular Board of Directors meeting of April 19, 2018 was adjourned at 7:35 PM

Respectfully Submitted,

Kellie Williams
Secretary/Treasurer
Sheep Creek Water Company-Board of Directors