

**SHEEP CREEK WATER COMPANY  
REGULAR BOARD OF DIRECTORS MEETING  
FEBRUARY 16, 2017  
6:00 PM  
Sheep Creek Water Company- Board Room  
4200 Sunnyslope Road, Phelan, CA 92371**

**AGENDA**

- 1.) **Open Meeting- 6:00 PM**
  - a.) Flag Salute
  - b.) Invocation
  
- 2.) **Consent Motions**
  - a.) Minutes:  
Regular Board of Directors Meeting of *February 2, 2017*
  - b.) Bills:  
*February 2, 2017 through February 16, 2017*
  - c.) Managers Report: Included in Board Packet
  
- 3.) **Open Forum/Public Comment-** Under this item any member of the Board or Public may address the Board on any item relating to the district not listed on this agenda. However, the Board is prohibited under AB 240 from taking any action on an item not appearing on the agenda.
  
- 4.) **Old Business**
  - a.) System Update
  - b.) Snowline School District Update
  - c.) Salary Scales
  
- 5.) **New Business**
  - a.) Annual Meeting
    - 1.) By-Law 8.08 Amendment
    - 2.) Agenda
    - 3.) Proxy Form
  - b.) Board Workshops
  - c.) Rural Water Impact
  
- 6.) **Next Scheduled Meetings**
  - a.) March 2, 2017
  - b.) March 16, 2017
  - c.) April 6, 2017
  
- 7.) **Adjournment**

***SHEEP CREEK WATER COMPANY  
REGULAR BOARD OF DIRECTORS MEETING  
MINUTES OF  
FEBRUARY 16, 2017***

The Regular Board of Directors Meeting of February 16, 2017 was called to order by Vice President, Bob Howard at 6:05PM. The Pledge of Allegiance was led by Kelly Williams. David Nilsen gave the Invocation immediately following the Pledge of Allegiance. Mr. Howard reminded everyone that the meeting was being recorded to help with the accuracy of the minutes.

**Directors present:** President Andy Zody, Vice President Bob Howard, Sec. /Treas. David Nilsen and Directors Luanne Uhl and Kelly Williams.

**Staff present:** General Manager Chris Cummings and Admin. Sec. Sandi Moseley

**Guests:** No guests were present at this meeting.

**Consent Motion:** David Nilsen moved to approve the Minutes of February 2, 2017, the bills from February 2 through February 16, 2017 and the Managers Report as presented. Luanne Uhl seconded the motion. The motion carried.

**Open Forum:** No items presented

**Old Business:**

**a.) System Update:** General Manager Chris Cummings stated that all of the static well levels have come up 8 to 10 feet in the last 4 to 6 weeks. Production has increased slightly which has caused some of the pumping wells levels to decrease. Total pumping capacity is currently between 1600 to 1800 GPM, not sustained. The tunnel is flowing 145 GPM. Well 3A is currently pumping every night for 9 hours. Sheep Creek Water is scheduled to begin giving the PPHCSD some water next week while 2 of their tanks are being serviced. Kelly asked if Chris had mentioned to them about giving them more to pay back the debt we currently owe them for water borrowed. Chris responded that he had mentioned it with no real response. Chris presented an Agenda from the CRWA kick-off meeting which is scheduled for next Friday at 9:30 AM to discuss some water reliability and sustainability projects to try to get some Proposition 1 funding grants. CRWA will do a lot of the work with the State and then be considered an employee of Sheep Creek Water Company although being paid by CRWA. Tom Dodson with CEQA is still trying to find a lead agency and our lawyers are working on a document for the purchase of the land from Clarence Carter.

**b.) Snowline School District Update** – Chris had met with Don Bartz before the meeting and was told that the PPHCSD had met with the school a few times and Mr. Bartz stated the School District is showing interest without any commitments. The PPHCSD believes that they can get up to \$5 million in grant funding for the project which would include the School District. Chris believes that the grant funding would go to the School District. Chris also told Mr. Bartz that there are rumors that Sheep Creek Water Company cannot supply fire flow. Sheep Creek has the required fire flow. Mr. Bartz apologized and said he was not trying to offend Sheep Creek Water Company. David Nilsen added that the school was built to STATE mandates not to County mandates and fire flow requirements were approved to STATE standards.

**c.) Salary Scales** – Chris presented an updated salary scale sheet but David Nilsen wanted to go over it in closed session. It was agreed to discuss it during the closed session.

## **New Business**

### **a.) Annual Meeting**

**1.) By-Law 8.08 Amendment** – This is about changing the shares to a tiered allotment. It will state that it is up to the Boards discretion during an emergency and drought situations. The lawyer had presented 4 variations in wording with the first variation being his recommendation. There was discussion about the verbiage that still needs to be cleared up and maybe adjusted.

**2.) Agenda** – First item C was discussed on the Well #11 item. Chris explained the different options for Well #11 and it was discussed by the Board. Item B was discussed next regarding the allotment schedule. Luanne Uhl moved to approve the Annual Meeting Agenda with the change to Assessment instead of payment options. Kellie Williams seconded the motion. The motion carried.

**3.) Proxy form** – The form did not change except for the dates. David Nilsen moved to approve the Proxy form as presented. Kellie Williams seconded the motion. The motion carried.

**b.) Board Workshops** – Chris suggested that the first meeting of the month be changed to a Board workshop to go over items that need to be discussed instead of having to take it home and study and discuss at the next meeting. David Nilsen moved to eliminate the first meeting of the month and change it to a Board workshop until it is decided to change back. Bob Howard seconded the motion. The motion carried.

**c.) Rural Water Impact** – Chris presented the information from this company that does websites for small water companies. Kellie was very impressed with what was presented. It was decided to check on some information and come back at the next meeting.

**Next Meetings -** March 2, 2017 / workshop  
March 17, 2017 / Board meeting

**Closed Session-** Closed Session was called at 7:42 P.M. to discuss salary scales. Andy Zody made a motion to approve the adjustments to the salary scales as presented and Luanne Uhl seconded the motion. The motion carried.

**Adjournment-** David Nilsen moved to adjourn the meeting. Luanne Uhl seconded the motion. Motion carried. The Regular Board of Directors Meeting of February 16, 2017 was adjourned at 7:45 P.M.

Respectfully Submitted;

David Nilsen  
Sec/Treas. Board of Directors