

SHEEP CREEK WATER COMPANY
REGULAR BOARD OF DIRECTORS MEETING
November 15, 2018 ~ 6:30 PM
SNOWLINE SCHOOL DISTRICT - Board Room
4075 Nielson Rd., Phelan, CA 92371

AGENDA

- 1.) **Open Meeting- 6:30 PM**
 - a.) Flag Salute
 - b.) Invocation

- 2.) **Consent Motions**
 - a.) Minutes:
November 1, 2018
 - b.) Bills:
November 1, 2018 through November 15, 2018
 - c.) Managers Report: Included in Board Packet

- 3.) **Open Forum/Public Comment-** Under this item any member of the Board or Public may address the Board on any item relating to the district not listed on this agenda. However, the Board is prohibited under AB 240 from taking any action on an item not appearing on the agenda.

- 4.) **Old Business**
 - a.) System- Update
 - b.) Well #11- Update
 - c.) SWRCB Compliance Order NO. 05-13-18R-002- Update

- 5.) **New Business**
 - a.) Water Service to Phelan Pinon Hills Community Service District Property

- 6.) **Next Scheduled Meetings**
 - a.) December 6, 2018 Regular Board Meeting
 - b.) December 20, 2018 Regular Board Meeting

- 7.) **Adjournment**

***Sheep Creek Water Company
Regular Board of Directors Meeting
November 15, 2018 ~ 6:30 PM
Snowline Joint Unified School District – Board Room
4075 Nielson Road, Phelan, CA 92371***

The Regular Board of Directors Meeting of *November 15, 2018*, was called to order at 6:32 PM by Andy Zody. Bob Howard led in the Pledge of Allegiance and the Invocation. All those present were reminded that the meetings are recorded for the accuracy of the minutes.

Directors Present: President Andy Zody, Vice President Bob Howard, Director Luanne Uhl and Director David Nilsen.

Guests Present: Don Fish Jr., Carmen Scherubel, and George Cardenas.

Staff Present: General Manager Chris Cummings and Administrative Secretary April Chaplin.

Consent Motions: David Nilsen moved to accept the Consent Motions as presented. Luanne Uhl seconded the motion. Motion carried. Consent motions as presented:

- a.) Minutes ~ *November 1, 2018* Regular Board of Directors Meeting
- b.) Bills ~ *November 1, 2018* through *November 15, 2018*
- c.) Manager's Report

Open Forum: Mr. Zody reminded everyone that any member of the Board and/or Public, may address the Board on any item not listed on the current Agenda. The Board is prohibited under AB240 from taking any action on any item that does not appear on the current meeting Agenda.

David Nilsen asked if Chris could do some research on bringing water from the new well to the existing tank site. The pumping can be done at night when it is off peak. Mr. Howard agreed with the idea. Mr. Zody agreed, but suggested waiting on the feasibility study which should be presented around the middle of December. Mr. Nilsen agreed, but did not think it would be that much money to find out. He does not want to face the water shortage again next summer. Mr. Nilsen also suggested having California Rural Water to start on the CEQA process for a new well. If California Rural Water is too busy, then we could still start the procedure ourselves. He would like to present a new well to the Shareholders at the next Annual Meeting. Mr. Nilsen suggested using a realtor that would like to help us out. Carmen Scherubel told the Board that she would love to help Sheep Creek Water in finding property for a new well. She also said since Sheep Creek Water is nonprofit, she would not charge for her time.

Old Business

a.) *System Upgrade ~ Update*

Static water levels have maintained due to the pumping times being reduced. The average water levels compared to three years ago are down between 29 and 54 feet. Current total production with the sources currently operating as of November 14, 2018, is 470 gallons per minute. The tunnel flow is at 118 gallons per minute. The total pumping capacity is down 422 gallons per minute from one year ago and down 2,114 gallons per minute three years ago. Well 5 is running an average of 16 to 20 hours a day. Well 8 is running 12 to 16 hours a day. The current usage averages about 450,000 gallons per day.

A full system leak audit has been approved by the State and is currently in progress. California Rural Water Association is completing the leak detection. Currently they have identified several bad meters and one possible leak. Tank inspection and cleaning is scheduled for next week.

b.) Well #11 ~ Update

Stare Water Resource Control Board inspected Well #11 last Wednesday. At this time, there was a correction that was completed the same day. SWRCB needs the AQMD permit before they will issue the permit to operate the well. They have indicated that we will receive a temporary permit to operate until the permanent power is installed. Chris Cummings has met with the Southern California Edison planner and she is beginning to draw up the design for the Edison installation. Our electrician is completing the plans for the electrical panel for approval from Edison. Upon Edison approval, the panels will be ordered and a San Bernardino County permit will be applied for.

c.) SWRCB Compliance Order NO. 05-13-18-R-002 ~ Update

IEC will be meeting with the SWRCB next week to discuss reduction in the MDD. IEC is completing an updated model of the water system. Chris has inventoried all the water mains by type of pipe and footage. There is approximately 73 miles of pipeline in the system between 2" and 14", and approximately 25 of those miles are 4" pipe.

The engineer has sent a request to the SWRCB for an extension until December 17, 2018 for the feasibility study. At this time, the SWRCB is waiting to issue the permit for Well #11 before they will release any of the properties to receive building permits. AQMD has pushed our permit and should have it completed shortly.

New Business

a.) Water Service to Phelan Pinon Hills Community Service District Property

The PPHCSD has sent a request to Sheep Creek Water Company Board of Directors to allow PPHCSD to service their property on Warbler Road. Sheep Creek currently has four 1" services, three of them being active. They want to provide their own water service to help alleviate some of the strain on Sheep Creek's system due to low production. During the summer months, Sheep Creek has provided 18-34,000 cubic of water, which is mostly used for the park. If PPHCSD expands the park, this will put additional water use and strain on the Sheep Creek Water system. Chris recommended that the Board consider allowing the PPHCSD to service their own property due to the current high demand and potential of additional water demand.

Mr. Howard liked the idea. Mr. Nilsen suggested that the PPHCSD plan on more playing fields for our youth. He also liked the idea. Mr. Zody's concern was the legalities of it all. Mr. Cardenas said that the report on the study for the parks will be available in January 2019. Mr. Nilsen suggested that Sheep Creek Water Company send a Letter to PPHCSD allowing them to provide their water through the Sheep Creek existing lines. The Board consensus was to allow PPHCSD to supply water into Sheep Creeks Tank 6 and the water would be transferred through the Sheep Creek lines.

Next Scheduled Meetings

December 6, 2018 and December 20, 2018 at the Snowline District Office.

Adjournment: Mr. Zody moved to adjourn the meeting. Mr. Nilsen seconded the motion. Motion carried. The Regular Board of Directors meeting of November 15, 2018 was adjourned at 7:09 PM.

Respectfully Submitted,

Bob Howard- Vice President

Sheep Creek Water Company - Board of Directors

BH:ac 11/28/2018