

**SHEEP CREEK WATER COMPANY**  
**REGULAR BOARD OF DIRECTORS MEETING**  
*October 26, 2017*  
**6:00 PM**  
*Sheep Creek Water Company- Board Room*  
*4200 Sunnyslope Road, Phelan, CA 92371*

**AGENDA**

- 1.) **Open Meeting- 6:00 PM**
  - a.) Flag Salute
  - b.) Invocation
  
- 2.) **Consent Motions**
  - a.) Minutes:
    - Regular Board of Directors Meeting of *August 17, 2017*
    - Regular Board of Directors Meeting of *September 21, 2017*
  - b.) Bills:
    - September 21, 2017 through October 26, 2017*
  - c.) Managers Report: Included in Board Packet
  
- 3.) **Open Forum/Public Comment-** Under this item any member of the Board or Public may address the Board on any item relating to the district not listed on this agenda. However, the Board is prohibited under AB 240 from taking any action on an item not appearing on the agenda.
  
- 4.) **Old Business**
  - a.) System Update
  - b.) Well #11 Phase #1- Update
  
- 5.) **New Business**
  - a.) Well #2A
  - b.) 2018 Budget
  - c.) Employee Holiday Gifts
  
- 6.) **Next Scheduled Meetings**
  - November 2, 2017- Workshop
  - November 16, 2017- Regular Meeting
  - December 7, 2017- Workshop
  - December 19, 2017 Regular Meeting
  
- 7.) **Closed Session**
  - Employee Evaluation
  
- 8.) **Adjournment**

***SHEEP CREEK WATER COMPANY***  
***Regular Board of Directors Meeting***  
***Minutes of***  
***October 26, 2017***

The Regular Board of Directors meeting of *October 26, 2017* was called to order by Secretary/Treasurer Kellie Williams at 6:03 PM. Luanne Uhl led in the Pledge of Allegiance, and David Nilsen led in the Invocation. All those present were reminded that the meeting was being recorded for the accuracy of the minutes.

**Directors Present:** Directors present were President Andy Zody, Secretary/Treasurer Kellie Williams, and Directors David Nilsen and Luanne Uhl.

**Staff Present:** Staff members present were General Manager, Chris Cummings, and Administrative Secretary April Chaplin.

**Consent Motions:** Luanne Uhl moved to accept the Consent Motions as presented. David Nilsen seconded the motion. Motion carried.

**Old Business:** The Managers report showed that static well levels have increased a few feet. As daily production decreases, water levels and production are slowly increasing. The current total production is 998 gallons per minute, with the Tunnel, continuing to drop. Current Tunnel flow is 136 gallons per minute. Wells 4A, 5, and 8 are pumping 10- 12 hours daily. Current usage remains between 550 to 650,000 gallons per day. September production was 50.89 acre feet of water was sold. This is a decrease of 16% from 2016 and 40% from 2013.

**CRWA:** The California Water Association submitted the application for technical assistance to the State in August and is still waiting for an answer. CRWA is proceeding, assuming the application will be approved. They are preparing to complete an income survey within the district boundaries. A letter will be sent to the residential customers explaining the income survey and how CRWA is working with Sheep Creek. This should be completed by the end of the year.

**Well 11:** San Bernardino County Land Use Services, along with Tom Dodson, are working to answer the questions and requests the San Manual Band of Mission Indians have had, regarding Well 11. San Manual has stated that our initial study did not comply with Assembly Bill 52. San Manual is requesting that the following be completed to meet the guidelines of AB52.

- 1.) *A Cultural Resources Study*
- 2.) *An Aerial Mapping of the site and surrounding area*
- 3.) *Pictures of the site and surrounding area*
- 4.) *Maps indicating search area and previous studies and where known resources are located.*
- 5.) *Engineering and Design plans of the complete project.*

Tom Dodson has requested to meet with his cultural team, along with San Manual Band of Mission Indian Representatives at the site. At this time, Tom is working to set up a conference with the County and San Manual.

**New Business:**

**Well 2A:** Chris Cummings and Bob Howard both met with Layne regarding Wells 2A and 3A. Well #3A's issue with contamination could be the type of oil that is being used. A food grade oil that was being used, will be replaced with a non-food grade oil. With Well 2A, it was suggested pulling the well and video it to see how the casing and perforations look. Some of the issue may have been over production of the basin. There are different options on cleaning the perforations. David Nilsen moved to accept the suggestions from Layne. Luanne Uhl seconded the motion. Motion carried.

**2018 Budget:** Chris explained the 2018 Budget. David Nilsen suggested that the Directors take the copy of the 2018 Budget home to review for the next work shop meeting.

**Employee Holiday Gifts:** David Nilsen moved to accept the Employee Holiday Gifts as presented from the previous year. Luanne Uhl seconded the motion. Motion carried.

**Next Scheduled Meetings**

*December 8, 2017 – Sheep Creek Water Annual Christmas Dinner*

*December 21, 2017 – Regular Board of Directors Meeting*

**Closed Session**

Employee Evaluation was called to order at 7:05 PM.

**Adjournment:** David Nilsen moved to adjourn the meeting. Kellie Williams seconded the motion. Motion carried.

The Regular Board of Directors meeting of October 26, 2017 was adjourned at 7:00 PM.

Respectfully Submitted,

***Kellie Williams***

*Secretary/Treasurer*

*Sheep Creek Water Company*

*Board of Directors*