SHEEP CREEK WATER COMPANY REGULAR BOARD OF DIRECTORS MEETING August 15, 2023 ~ 6:00 PM SNOWLINE SCHOOL DISTRICT- BOARD ROOM 4075 NIELSON RD, PHELAN, CA 92371

Anyone who like to attend meetings in person are required to RSVP not less than twenty-four (24) hours prior to the meeting.

AGENDA

- 1) Open Meeting- 6:00 PM
 - a. Flag Salute
 - b. Invocation
- 2) Consent Motions
 - a. Minutes:
 - a. Regular Board of Directors Meeting- July 18, 2023
 - b. Bills:
 - a. July 18, 2023 through August 15, 2023
 - c. Managers' Report: Included in Board Packet
- 3) Open Forum/Public Comment- Under this item any member of the Board or Public may address the Board on any item relating to the company not listed on this agenda. However, the Board is prohibited under AB 240 from taking any action on an item not appearing on the agenda. Board president will call on each participant and at that time you have three (3) minutes to speak. Please be advised that this meeting will be recorded for documentation purposes and to help the accuracy of meeting minutes.
- 4) Old Business

Information Items:

- a. System Update
- b. Water Master Plan Update
- c. Robert's Rules of Order Committee
- 5) New Business

Action Items:

- a. 3-New Meters
- b. Establish Company Goals for Next Year
- c. Future COLA
- d. New Meter Rates

Information Items:

- a. Billing Software
- b. Preliminary Operating Budget Discussion
- 6) Next Scheduled Meeting
 - a. September 19, 2023

7) Closed Session

- a. Personnel Items
- b. Employee Evaluationsc. SWRCB Negotiations

8) Adjournment

SHEEP CREEK WATER COMPANY REGULAR BOARD OF DIRECTORS MEETING MINUTES July 18, 2023 ~ 6:00 PM SHEEP CREEK WATER COMPANY

4200 Sunnyslope Rd., Phelan, CA 92371

Anyone who would like to attend in-person meetings is required to RSVP not less than twenty-four (24) hours before the meeting.

MEETING MINUTES

- 1) Open Meeting- 5:00 PM
 - a. Closed Session 5:15
 - a. Legal Issues discussion followed.
- 2) Re-Open Meeting- 6:01 PM- Report out items in closed session.

a. Flag Salute

b. Invocation

- a. The Regular Board of Directors Meeting of July 18, 2023, was called to order at 6:02 PM by President Andy Zody. Vice President Luanne Uhl led the Pledge of Allegiance. Director Erik York led the Invocation.
- b. Directors Present:
 - Andy Zody is in attendance as Presiding President.
 - Luanne Uhl is in attendance as Vice President.
 - Kellie Williams is in attendance as Secretary/Treasurer.
 - David Nilsen is in attendance as presiding Director.
 - Eric York is in attendance as presiding Director.
- c. Guests Present: Peter Barnes
- d. Staff Present: General Manager Joseph Tapia and Therese Rodriguez, General Manager Assistant, were present.
- 3) Consent Motions
 - a. Minutes:
 - a. Regular Board of Directors Meeting- June 20, 2023
 - b. Bills:
 - a. June 20, 2023 through July 18, 2023
 - c. Managers' Report: Included in Board Packet

Nilsen moved to accept the Consent Motions presented. Uhl seconded the motion. Motion carried.

5 - Yes

0 - No

4) Open Forum/Public Comment- Under this item any member of the Board or Public may address the Board on any item relating to the company not listed on this agenda. However, the Board is prohibited under AB 240 from taking any action on an item not appearing on the agenda. Board president will call on each participant and at that time you have three (3) minutes to speak. Please be advised that this meeting will be recorded for documentation purposes and to help the accuracy of meeting minutes.

Nilsen - Next agenda request, establish goals for next year.

Nilsen – Next agenda request, entertain a COLA for all employees.

Uhl – Thanked Nilsen for donating the 4-H and FFA student projects (meat) to the company employees.

Zody – Next agenda request, review meter costs.

Zody – Barnes Facebook post discussion followed. Zody asked Barnes to re-word or remove comments on Facebook from "connection: to "contacted by Central State Water Resources."

Barnes – The water quality report, discussion followed. Tapia said an updated report is coming.

Barnes – Discussed comments Nilsen made during the April 2023 school board meeting. Discussion followed.

5) Old Business

Action Items:

a. Future Share Program- Authorize SCWC Manager to Purchase Shares

Nilsen motioned to approve the authorization of the SCWC Manger to Purchase Shares. York seconds the motion.

Discussion followed regarding Tier 3 funds available to purchase shares.

Vote - Motion carried.

5 - Yes0 - No

Information Items:

a. Central State Water Resources Presentation

Cancellation, until next board meeting

b. System Update

Tapia reported on healthy productions and system updates – see attachments. Discussion followed.

c. Water Master Plan Update

Tapia reported that Ardurra estimated the timeline to submit a completed rough draft by November.

d. Grant Management Update

Rodriguez reported on the possibility of grant funds to purchase/replace our old tractors by November (pending).

e. Robert's Rules of Order Committee

No information to report

6) New Business

Action Items:

a. New Meter

New residential meter request. No payment. The request has been moved to next month's meeting until paid in full.

Discussion followed. Meter interest list, notify people interested in meter needs to come to the office to pay in full. First come, first serve.

b. Well 8 Fencing

Williams moved to install a new fence per the quote around Well 8. Uhl seconds the motion.

Discussion followed. Security of the well site.

Vote. Motion Carried.

5 - yes

0 - no

Information Items:

a. Billing Software

Muni-link – software with all the bells and whistles. Discussion followed. Paystar was the prior quote, but it was pricey. Online payment is a key feature needed.

b. Co-Bank Application Process

Discussion followed. Rodriguez discussed the loan process.

c. By-Law Review Status

Zody requested another board member to review the document he transposed from the original PDF file to printed hard copy By-Laws of Sheep Creek Water Company Revised 1985.

7) Next Scheduled Meeting

a. August 15, 2023

8) Adjournment

Nilsen moved to adjourn the meeting. Uhl seconded the motion—at 6:52 pm.

Respectfully Submitted,

Kellie Williams-Secretary/Treasurer Sheep Creek Water Company Board of Director

Appendix A:

July 18, 2023

PRODUCTION

- ➤ June Production- 51.74 AF; 2023 Year to Date Production- 246.64
- > June Meter Service Usage- 42.83 AF; 2023 Year to Date Consumption- 193.45

Well soundings, 2023:

> Static Water Levels compared June 2022 to June 2023:

Well 2A static level is up 30.03 feet – Water Level 248.59

Well 3A static level is up 30.03 feet – Water Level 252.10

Well 4A static level is up 21.58 feet – Water Level 270.58

Well 5 static level is up 16.17 feet – Water Level 258.30

Well 8 currently in rehab

Well 11 static level down 2 feet - Water Level 947'

Tunnel the Tunnel flow is currently averaging 182

- Well 2A running an average of 7 hours a day. Ran for 29 days.
- ➤ Well 3A running an average of 2 hours a day. Ran for 2 days.
- ➤ Well 4A running an average of 1 hour a day. Ran for 1 day.
- ➤ Well 5 running an average of 7 hour a day. Ran for 28 days.
- ➤ Well 8 running an average of 0 hours a day. Ran for 0 days.
- ➤ Well 11 running an average of 1 hours a day. Ran for 1 day.
- > Total pumping capacity as of June 2023 is 1776 gpm.
- > Current usage is averaging 465,000 gallons per day, 323 gallons per minute
- ➤ Allotment Tier 1 First share on account remain 750 CF/Share and Remaining shares 150 CF/Share. \$0.55 per hcf
- > Allotment Tier 2 150 CF/Share all shares after Tier 1 \$4.50 per hcf
- > Tier 3 Overage- No Allotment \$10.00 per hcf

Work Completed or in Progress-June 2023

- ➤ Work orders as office requests
- ➤ Well soundings weekly
- > Samples- weekly
- > 11- Meter upgrades
- > 3-Mainline leaks / 2- service line leaks
- > Hydrant Flushing
- > Install 300' New Water Line on Yucca Terrace
- > End of Line Flushing
- ➤ Valve Exercising
- ➤ Vehicle maintenance
- ➤ Well 13 Update:
 - o Pilot Hole Drilled to 1920'
 - o Ream Hole is Currently at 501' (Drill rig is currently down, waiting on mechanic)
 - Zone Testing Completed. Hydrogeologist are expecting Well 13 to produce between 115 GPM- 375 GPM.

Sheep Creek Water Company 4200 Sunnyslope Rd. P.O. Box 291820

Phelan, CA 92329-1820 Office (760) 868-3755/Fax (760) 868-2174

Email sheepcreek@verizon.net/www.sheepcreekwater.com
Regular Board of Directors Meeting – Managers Report

August 15, 2023

PRODUCTION

- ➤ July Production- 64.98AF- 2023 Year to Date Production- 311.62
- > July Meter Service Usage- 51.27AF; 2023 Year to Date Consumption- 244.72

Well soundings, 2023:

➤ Static Water Levels compared July 2022 to July 2023:

Well 2A. static level is up 32.34 feet – Water Level 248.59

Well 3A. static level is up 32.34 feet – Water Level 252.10

Well 4A. static level is up 12.34 feet – Water Level 279.82

Well 5. static level is up 32.34 feet – Water Level 258.30

Well 8. static level is up 37.75 feet- Water Level 271.37

Well 11. static level is down 2 feet - Water Level 947'

Tunnel the Tunnel flow is currently averaging 175

> Total pumping capacity as of July 2023 is 2,228 gpm.

- > Current usage is averaging 538,000 gallons per day, 374 gallons per minute
- ➤ Allotment Tier 1 First share on account remain 750 CF/Share and Remaining shares 150 CF/Share. \$0.55 per hcf
- ➤ Allotment Tier 2 150 CF/Share all shares after Tier 1 \$4.50 per hcf
- > Tier 3 Overage- No Allotment \$10.00 per hcf

Work Completed or in Progress-July 2023

- ➤ Work orders as office requests
- ➤ Well soundings weekly
- > Samples- weekly
- > 2- Meter upgrades
- > 0-Mainline leaks / 3- service line leaks
- ➤ Well 8 Re-Wiring and Plumbing
- > Hydrant Flushing
- > End of Line Flushing
- ➤ Valve Exercising
- ➤ Well 13 Update:
 - o Casing Complete
 - o Sanitary Seal Complete
 - o Airlifting and Swabbing Complete

S. C.	Well 11 \$5.00	Assessment	00.000.9	5,990.00	5,995.00	5,995.00	6,010.00	6,005.00	6,010.00				THE REAL PROPERTY.		42,005.00
	System	Upgrade	\$ 3,750.00 \$	\$ 3,750.00 \$	\$ 3,750.00 \$	\$ 3,750.00 \$	\$ 3,750.00 \$	\$ 3,750.00 \$	\$ 3,750.00 \$				TO WHEN THE PARTY OF		26,250.00
eposits	Tier 3-\$1.00	Assessment	2,320.70	2,105.89	\$ 2,238.83	\$ 2,329.84	\$ 4,735.62	\$ 2,985.37	\$ 4,589.34	ا چ	9	- \$	- 9	- %	21,305.59
Monthly Deposits	Tier 3-\$1.50	Improvement	\$ 3,481.05 \$	\$ 3,158.84 \$	\$ 3,358.25	\$ 3,494.76	\$ 7,103.43	\$ 4,478.06 \$	\$ 6,884.01		- \$	9	1	- \$	31,958.39
	Tier 2 & 3- \$1.46 Tier 3-\$1.50	MWA Fees	1,669.50	\$ 2,260.08	2,063.94	\$ 2,406.36	5,134.86	5,120.47	6,692.07	-	-		- 9	- 4	25,347.28
	Total Well T	Maintenance	\$ 3,628.90	\$ 3,823.19	\$ 3,858.86	\$ 4,148.56	\$ 6,694.19 \$	\$ 6,288.10 \$	\$ 7,876.60	\$	9	- \$	-		36,318.38
	Tier 3 Usage	Overage	2,320.70	2,105.89	2,238.83	2,329.84	4,735.62	2,985.37	4,589.34						21,305.59
	Tier 2 Usage	Well 11	1,143.49	1,548.00	1,413.66	1,648.19	3,517.03	3,507.17	4,583.61					1	17,361.15
		Tier 1 Usage	7,587.21	7,984.96	8,130.45	8,638.16	10,271.45	12,167.30	13,160.50	•	•	1		-	67,940.03
		Total Usage	11,051.40	11,638.85	11,782.94	12,616.19	18,524.10	18,659.84	22,333.45						106,606.77
1	2023	Month	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL

\$ 37,367.02 \$ 78,125.18 \$ 213,055.90

Well Account
Capital Improvement Account

Assessment Account
System Upgrade Account

excel/Monthly Tier Rate Deposits

DAILY PRODUCTION FOR JULY 2023 GALLONS

Date	WELL # 2A	WELL # 3A	WELL # 4A	WELL #5	WELL#8	WELL # 11	GPM	TUNNEL	TOTAL	CU.FT.	A.F.	GPM
1	215000			170000	W. August	A. 1. 11/10	186	267840	652840	87278.07	2.0032	453
2	197000			189000		1 1 1 1	183	263520	649520	86834.22	1.993	451
3	133000			110000		Thy is	156	224640	467640	62518.72	1.4349	325
4	213000			164000			184	264960	641960	85823.53	1.9698	446
5	220000			168000		10200	176	253440	651640	87117.65	1.9995	453
6	182000			162000			175	252000	596000	79679.14	1.8288	414
7	178000	160000		144000			190	273600	755600	101016	2.3185	525
8	17000			14000	liv solid		185	266400	297400	39759.36	0.9125	207
9		201000					181	260640	461640	61716.58	1.4165	321
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11	20000	109000	112000	21000		11600	185	266400	540000	72192.51	1.6569	375
12		350000	354000			8200	178	256320	968520	129481.3	2.9718	673
13		354000	253000			2200	185	266400	875600	117058.8	2.6867	608
14		147000	250000		25000	5100	169	243360	670460	89633.69	2.0573	466
15		189000	191000		26000	10400	169	243360	659760	88203.21	2.0244	458
16	de a ami	228000	229000		51657	2200	174	250560	709760	94887.7	2.1778	493
17		258000	260000		48000	1600	183	263520	831120	111112.3	2.5502	577
18		209000	208000				175	252000	669000	89438.5	2.0528	465
19		185000	186000			22600	169	243360	636960	85155.08	1.9545	442
20		258000	263000				181	260640	781640	104497.3	2.3984	543
21		260000	260000				172	247680	767680	102631	2.3556	533
22		304000	304000			7200	186	267840	883040	118053.5	2.7095	613
23		201000	200000				163	234720	635720	84989.3	1.9507	441
24		181000	182000		36000		177	254880	653880	87417.11	2.0064	454
25		178000	179000				165	237600	594600	79491.98	1.8245	413
26		199000	199000				178	256320	654320	87475.94	2.0077	454
27		235000	227000				180	259200	721200	96417.11	2.2129	501
28	108000	159000	168000	115000	6000	8600	165	237600	802200	107246	2.4615	557
29	242000			219000			192	276480	737480	98593.58	2.2629	512
30	243000			264000			174	250560	757560	101278.1	2.3245	526
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A.F. 23.99264

MSEXCEL/DAILYPROD22

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	2023		Tunnel	Well # 2A	Well # 3A	Well#4A	Well#5	Well # 0	PPHCSD	TOTAL	TOTAL	TOTAL AF	2022		Tunnel	Well # 2A	Well # 3A	Well # 4A	Well # 0	Well # 11	PPHCSD	TOTAL G	TOTAL CF	2024	707	Turnel	Well # 2A	Well # 3A	Well # 4A	Well#5	Well#11	PPHCSD	TOTAL G	TOTAL CF	2020	Timel	Well # 2A	Well # 3A	Well # 4A	Well#8	Well # 11	PPHCSD	TOTAL G	TOTAL CF	2019	Tunnel	Well # 2A	Well # 3A	Well # 4A	Well#8	Well # 11	PPHCSD	

Population

vs 2022						Reduction with 2013					Reduction with 2013				Reduction with 2013				Reduction with 2013				Reduction with 2013			2000	Reduction with 2013			3	Reduction with 2013															
× IATOT	OIAL		106,603	244.727	Maria Constant		215,966	314	495.790			233,603	332	220.278	~	215,185	306	493.996		204,279	290	468.960		231,605	329	531.693		243,231	345	558.381	_	295,892	670 274	-15%	295,231	420	677.757		354,552	504	813.941			350,501	498	805
-18%	UEC	-100%	c	0.000	0	-38%	11,744	197	26.961	84.31162	-11%	14,263	20 744	102.39856	-10%	14,433	242	33.133	-20%	12,940	217	29.706	-18%	13,123	220	30.126	-3%	15,588	261	35.785	-19%	13,103	30.081	11%	17,975	301	41.266		19,044	319	43.719			16,096	270	36.952
%8-	AQA	-100%	c	0.000	0	-24%	15,793	273	36.256	113.37989	-12%	17,078	20 205	39.203	-25%	14,550	252	33.403	-28%	13,907	241	31.926	-16%	16,399	784	37.647	3%	19,912	345	45.713	%0	19,429	2000	%8-	18,042	312	41.418		20,749	359	47.632			19,423	336	44.588
-5%	3	-100%	C	0.000	0	-20%	16,717	280			-43%	17,604	282			21,641	363	49.681	-36%	19,744	331	45.325	-39%	18,762	314	43.072	%67-	21,963	368	50.420	-35%	9,859	45 580	-18%	25,346	425	58.187		33,592	563	77.117			30,752	515	70.598
-16% SED	SEL	-100%	0	0.000	0	-45%	21,299	369	48.896	152.90814	-31%	25,460	50 440			24,214	419	55.588	~40%	21,868	379	50.203	-39%	22,364	38/	51.341	-40%	22,165	384	50.885	%87-	26,381	60 561	%6-	33,365	578	76.596	8 8 8 8 8 8	38,411	999	88.180			36,655	633	84.149
7110	200	-100%	C	0.000	0	-27%	25,581	429		#	-42%	25,069	420 67 664			24,223	406	55.608	-43%	24,572	412	56.409	-39%	26,417	5 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6	50.646	-30%	30,311	202	69.585	%/1-	35,657	81 857	-27%	31,370	526	72.015		35,211	290	80.833			43,058	17/	98.848
-19%	JOE	-52%	22,333	51.270	160.33135	-52%	22,170	371		159.16116	-39%	27,372	62 62			25,219	423	57.894	-46%	24,323	408	55.838	-40%	27,000	452	61.983	-47%	26,112	25.45.0	59.945	%LZ-	486,08	84 712	-33%	30,067	504	69.025		46,285	776	106.256			44,989	40/	103.281
-12%	NOC	-53%	18,659		138.42043	-40%	23,764	411	54.555	170.60468	-29%	27,040	62 074	194.11997	-40%	23,014	398	52.833	-49%	19,469	337	44.695	-35%	24,730	874	20.172	-33%	25,786	9440	29.196	%17	42,373	47.07.0	-20%	30,807	533	70.723		39,612	989	90.937			38,221	799	8/./43
-2% MAV	LVIA	-48%	18,524	42.525	132.98607	41%	20,711	384	47.546	148.68682	-43%	21,063	2000	151.21358	-46%	19,970	332	45.846	-53%	17,288	290	39.688	40%	22,082	370	269.00	%45-	24,151	405	55.443	%LZ-	28,188	67 007	-27%	26,759	448	61.430		35,306	265	81.051			36,733	010	94.32/
%6- W6-	717	-59%	218	28.962	90.571815	-43%	17,551	326	40.292	126.00079	-37%	19,265	44 227	138.30796	-58%	13,003	225	29.850	-47%	16,381	784	37.606	-41%	18,206	313	92.796	-33%	20,758	329	47.653	%97-	70,727	52 232	-4%	29,631	513	68.023		30,747	232	70.585			30,811	25.5	10.732
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		2023	Cons'n GPM	Cons'n A.F.	Ave GPDPP	2022	Cons'n HCF	Cons'n GPM	Cons'n A.F.	Ave GPDPP	2021	Cons'n HCF	Consin Grim	Ave GPDPP	2020	Cons'n HCF	Cons'n GPM	Cons'n A.F.	2019	Cons'n HCF	Cons'n GPM	Cons'n A.F.	2018	Cons'n HCF	Consin GPIM	Consin A.F.	7102	Cons'n HCF	Consin GPM	Cons'n A.F.	2016	Cons'n HCF	Cons'n A F	2015	Cons'n HCF	Cons'n GPM	Cons'n A.F.	2014	Cons'n HCF	Cons'n GPM	Cons'n A.F.	0,00	2013	Cons'n HCF	Consin GPIM	Consin A.F.

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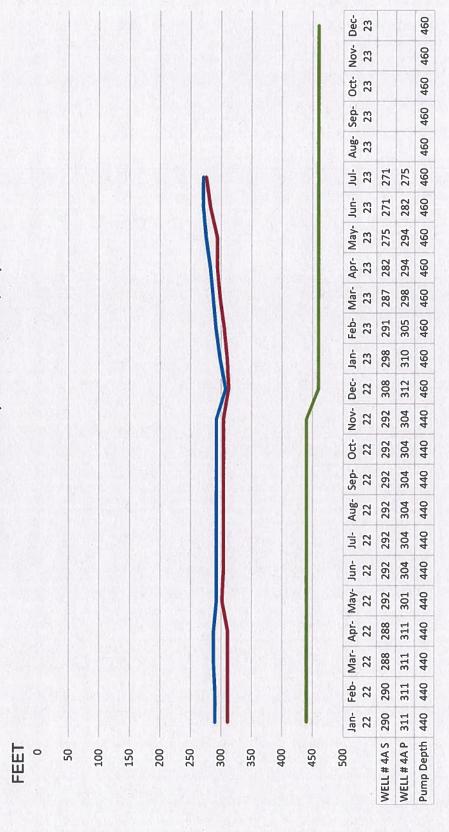
505 505 505 505 505 SHEEP CREEK WATER COMPANY 290 288 288 288 290 292 297 297 302 302 309 309 283 279 272 269 269 262 265 276 274 272 272 274 279 281 283 283 279 276 274 267 274 265 256 251 249 251 WELL #2A Monthly Water Levels / 2 years 2022 / 2023 WELL 2A S PUMP DEPTH 505 505 FEET 100 200 300 200 009 400 WELL 2A S WELL 2A P

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2022 / 2023

WELL # 3A S WELL # 3A P Pump Depth

SHEEP CREEK WATER COMPANY WELL #4A Monthly Water Levels / 2 years



2022 / 2023

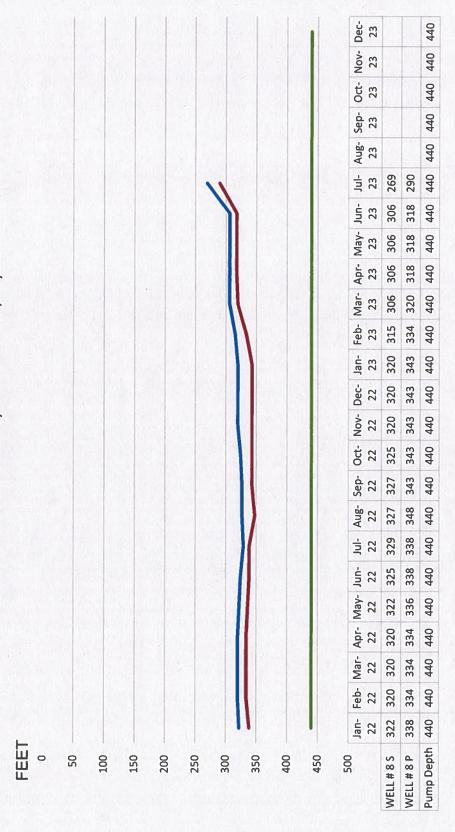
WELL # 4A S WELL # 4A P Pump Depth

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2022 / 2023

Pump Depth

SHEEP CREEK WATER COMPANY WELL #8 Monthly Water Levels / 2 years



2022 / 2023

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SHEEP CREEK WATER COMPANY WELL #11 Monthly Water Levels / 2 years FEET 850 950 900 1000 1050 1100 1150 Well 11 S

2022 / 2023

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