SHEEP CREEK WATER COMPANY REGULAR BOARD OF DIRECTORS MEETING June 20, 2023 ~ 6:00 PM SHEEP CREEK WATER COMPANY 4200 Sunnyslope Rd., Phelan, CA 92371

Anyone who like to attend meetings in person are required to RSVP not less than twenty-four (24) hours prior to the meeting.

AGENDA

- 1) **Open Meeting-** 6:00 PM
 - a. Flag Salute
 - b. Invocation

2) Consent Motions

- *a*. Minutes:
 - i. Annual Shareholders Meeting- May 6, 2023
 - ii. Regular Board of Directors Meeting- May 16, 2023
- b. Bills:
 - *i.* May 16, 2023 through June 20, 2023
- c. Managers' Report: Included in Board Packet
- 3) **Open Forum/Public Comment-** Under this item any member of the Board or Public may address the Board on any item relating to the company not listed on this agenda. However, the Board is prohibited under AB 240 from taking any action on an item not appearing on the agenda. Board president will call on each participant and at that time you have three (3) minutes to speak. Please be advised that this meeting will be recorded for documentation purposes and to help the accuracy of meeting minutes.

4) Old Business

Action Items:

- a. Future Shares Program Summary Plan *Information Items:*
- a. System Update
- b. Robert's Rules of Order Committee

5) New Business

Action Items:

- a. Account 1208
- b. New Work Truck
- c. Yucca Terrace Property CEQA

6) Next Scheduled Meeting

a. July 18, 2023

7) Closed Session

a.

8) Adjournment

SHEEP CREEK WATER COMPANY

ANNUAL SHAREHOLDERS MEETING MINUTES

May 6, 2023

Pinon Mesa Middle School 9298 Sheep Creek Rd., Phelan, CA 92371

Sheep Creek Water Company 4200 Sunnyslope Rd. P.O. Box 291820 Phelan, CA 92329-1820 Office (760) 868-3755/Fax (760) 868-2174 Email sheepcreek@verizon.net/www.sheepcreekwater.com

NOTICE OF ANNUAL MEETING OF SHAREHOLDERS

NOTICE IS HEREBY GIVEN, that the Annual Meeting of the Shareholders of Sheep Creek Water Company, a California corporation, will be held at **Pinon Mesa Middle School**, located at **9298 Sheep Creek Road, Phelan, California**, on **May 6**, **2023 at 10:00 a.m.**, local time, for the following purpose:

- I. Open Meeting
 - a.) Flag Salute & Invocation
 - b.) Introductions
 - 1) Board Members: Andy Zody, Kellie Williams, Luanne Uhl, David Nilsen, & Eric York
 - 2) Past Board Members: Jim Watson, Bob Howard & Hugh Smith
 - 3) Sheep Creek Water Company Staff:
 - i. General Manager: Joseph Tapia
 - ii. General Assistant Manager: Teresa Rodriquez
 - iii. Field Staff: Michael Siaz, Paul Pollard, Nathan Havrilo, Joseph Zuniga
 - iv. Accounts Payable: April Chaplin
 - v. Accounts Receivable: Dorothy Zody
 - 4) Attorney Mr. Riffenburgh
 - 5) Proxy Committee
 - i. Proxy Committee: Dorthey Zody, April Chaplin, Therese Rodriquez, Mary Watson, Estella Pollard, Joanna Spainhower
 - ii. Inspector of Election: Norma York
 - c.) **Open Forum/Public Comment-** Under this item, any member of the Board or Public may address the Board on any item relating to the company not listed on this agenda. However, the Board is prohibited under AB 240 from taking any action on an item not appearing on the agenda. Board president will call on each participant, and at that time, you have three (3) minutes to speak.

Moved prior to the election.

- II. Financial Update
 - a.) Approval of 2022 Financial Statements
 - b.) Financial Statements are attached

Approval of the 2022 Financial Statements. Jim Watson moved to accept the 2022 Financial Statements as presented. Shareholder Mazie Parker seconded the motion. Motion carried.

III. Approval of Annual Meeting Minutes of 2022

a.) Annual Meeting Minutes of 2022 are attached

Jim Watson moved to accept the Annual Meeting Minutes 2022. Mazie Parker seconded the motion. Motion carried.

III. Old Business

- a. System Update
- b. System update attached

President Zody provided an overview of our system update to include the concern over the increase in the price of goods which increases our company's operating expenses. Zody also summarized the use of water and share ownership of water shares. Zody provided an update on water meters, line improvements, and fire hydrant upgrades.

c. Consolidation Update

President Zody provided an update on the consolidation:

- After written and verbal negotiations, for several years, with the CSD and their legal counsel team.
- On July 9th, 2022, the California State Department of Finance stated they would not provide PPHCSD funds to purchase SCWC water rights. Consolidation stopped. SCWC will continue to review purchase offers from PPCSD. SCWC has not received written offers to date.
- The consolidation agreement was contingent upon the State of California funding the water rights.
- d. State Water Resource Control Board (SWRCB) Compliance Order Update

President Zody provided an update on the Compliance Order:

- Two well sites have the CEQA documentation completed for SCWC.
- CA Department of Fish and Wildlife is trying to put Western Joshua Trees on the endangered species list.
- SCWC is currently working with San Bernardino County Environmental Health on obtaining permits; wells will be drilled more than 40' away from Joshua Trees. SCWC will not impact any Joshua Trees on one site; the other property is under review by the Fish and Game Department.
- Test well was drilled at the Office site. Granite and bedrock were discovered at 440' to 520', and the geologist and well drillers suggested this was not a viable location to continue to search for water.

President Zody updated rainfall and measurements from the past few months. The Tunnel water has increased from prior years. Zody provided Well pumping updates.

IV. New Business

Shareholders will vote on Action Items.

The Board of Directors recommends the approval of the below Action Item.

- a.) Future Share Program update by Nilsen:
 - Purchasing shares from shareholders.
 - Limit of 5 shares per person (under review, the number of shares will be determined by shareholder needs and available Tier 3 funds).

- Maximum of 50 shares per year, not to exceed SCWC 20% ownership of outstanding shares (under review, the number of shares will be determined by shareholder needs and available Tier 3 funds).
- Purchase shares at \$1,100 per share and sell shares at \$3,250 per share (under review, valuation of shares will vary depending on the market demand and supply).
- The purpose is to raise the value of your shares, and the revenue from the sale of shares will be used to upgrade the entire system.
- Tier 3 revenue will fund this Program.
- Priority of Tier 3 revenue:
 - 1) Pay for additional wells.
 - 2) Fund \$200,000 for system upgrades.
- Remaining revenue can be used for this program.
- The Board of Directors will adjust the size and scope of the program depending on funding in Tier 3.

V. Election of SCWC Board of Directors

- a.) **Open Forum/Public Comment-** Under this item any member of the Board or Public may address the Board on any item relating to the company not listed on this agenda. However, the Board is prohibited under AB 240 from taking any action on an item not appearing on the agenda. Board president will call on each participant and at that time you have three (3) minutes to speak.
 - 1) Peter Barnes Comments followed.
 - 2) Deborah Philips Comments followed.
 - 3) Lisa Tovar-Trujillo asked who to contact about the consolidation.
 - 4) John Burcher Comments followed.
 - 5) Marlena & Jennifer Nilsen Comments followed.
 - 6) Chris Williams Comments followed.
 - 7) Robert Righetti Comments followed.
 - 8) Jerry Bates Comments followed.
 - 9) Tim Baker Questions about the Share costs and setting the values.
 - 10) Jim Watson Comments followed.
 - 11) Luanne Uhl Comments followed.
 - 12) Kellie Williams Comments followed.
 - 13) Eric York Comments followed.
 - 14) Lynn Seart Buy Back Program
 - 15) Kathleen Zimmerman Comments followed.

Shareholders will vote on Action Items.

- a. Nominations for Board of Directors
- Shareholder Jim Watson nominated the current Board of Directors and second by Mazie Parker
- Shareholder Dianne Hayball nominated Deborah Phillips second by Shareholder Tovar
- Shareholder Elizabeth Barns nominated Peter Barnes second by Elizabeth Barnes
- Shareholder Lisa Tovar nominated Rick Randolph second by Deborah Duncan
- Shareholder Jim Watson moved to close the nominations. Andy Zody closed the nominations.

Discussion Followed

- b. Nominees will have three minutes each to provide background and experiences.
- Deborah Phillips
- Peter Barnes
- Rick Randolph
- Kellie Williams
- Dave Nilsen
- Eric York
- Andy Zody
- Luanne Uhl
 - VI. Procedures for Voting

Attorney Mr. Riffenburgh instructed shareholders on the voting process. The voters will vote for the Board of Directors and the Future Share Program.

The Newly Appointed Board of Directors for 2022-2023

- 1. Luanne Uhl 3883
- 2. Andy Zody 3801
- 3. Eric York 3344
- 4. Kellie Williams 3322
- 5. Dave Nilsen 3251
- -----
 - Deborah Phillips 1026
 - Peter Barnes 1123
 - Rick Randolph 1087

Future Shares Program

• Yes 3767, No 612

Future Shares Program approved by a majority vote.

VII. Adjournment – 1:18 pm

Organization Meeting following the elections - Called to order at 1:24 pm

President Zody motioned to keep the water staff as is – accountant, lawyer, and staff. Uhl seconds the motion.

Motion Passed

Nilsen makes the motion to keep the board staff as is. York seconds the motion.

Motion Passed

Nilsen wants to make sure the meeting will be held at a location to accommodate all who want to attend and suggests Attorney Mr. Riffenburgh can attend the next meeting to guide Sheep Creek on future legalities. Ernie would like a list of issues to be discussed so he can come prepared.

Adjournment - Nilsen moved, Uhl second the motion, adjournment at 1:26

Respectfully Submitted,

Kellie Williams-Secretary/Treasurer Sheep Creek Water Company Board of Directors

Agenda Item III b

System Update: The Sheep Creek well levels and production began dropping in 2016 and again in 2018 prompting the State issued moratorium and the cuts to the water allotment. Over the past year the well levels and production have increased. Well 4A was rehabilitated in 2022, the casing was scrubbed, pumping equipment was replaced which included the pump and motor downsized to match the current production also increasing efficiency.

The following production and usage for the 2022 year:

Total water produced- 590.07 Acre Feet or 192,303,196 gallons Total water sold- 495.79 Acre Feet or 161,553,667 gallons

Current Well Production as of April 2023:

Tunnel-	175 gpm
Well 2A-	323 gpm
Well 3A	319 gpm
Well 4A-	333 gpm
Well 5-	314 gpm
Well 8-	352 gpm
Well 11-	251 gpm
Total Average-	2,067 gpm

Miscellaneous System Projects and Maintenance

3- Fire hydrants replaced

10- Gate valves replaced/installed

2- Regulators upgraded/maintained

1- Regulator vaults replaced

53- Meters Replaced

2- Meters Service Installed (SWRCB Approved)

7- System Leaks Repaired

SHEEP CREEK WATER COMPANY REGULAR BOARD OF DIRECTORS MEETING MINUTES May16, 2023 ~ 6:00 PM SHEEP CREEK WATER COMPANY – via Zoom 4200 Sunnyslope Rd., Phelan, CA 92371

AGENDA

1) **Open Meeting-** 6:00 PM

- a. The Regular Board of Directors Meeting of May 16, 2023, was called to order at 6:03 PM by President Andy Zody. Vice President Luanne Uhl led the Pledge of Allegiance. Director David Nilsen led the Invocation. Andy Zody reminded all present and listening that all meetings are recorded for the accuracy of the minutes.
- a. Directors Present:
 - Andy Zody is in attendance as Presiding President.
 - Luanne Uhl is in attendance as Vice President.
 - Kellie Williams is in attendance as Secretary/Treasurer.
 - David Nilsen is in attendance as presiding Director.
 - Eric York is in attendance as presiding Director.
- b. Guests Present: Peter Barnes in-person and attended via Zoom.
- c. Staff Present: General Manager Joseph Tapia and Therese Rodriguez, General Manager Assistant.

2) Consent Motions

- a. Minutes:
 - *i.* Regular Board of Directors Meeting- April 18, 2023
- b. Bills:
 - *i.* April 18, 2023, through May 16, 2023
- c. Managers' Report: Included in Board Packet

Nilsen moved to accept the Consent Motions presented. York seconded the motion. Motion Carried.

5 - yes

0 - no

3) Open Forum/Public Comment- Under this item any member of the Board or Public may address the Board on any item relating to the company not listed on this agenda. However, the Board is prohibited under AB 240 from taking any action on an item not appearing on the agenda. Board president will call on each participant and at that time you have three (3) minutes to speak. Please be advised that this meeting will be recorded for documentation purposes and to help the accuracy of meeting minutes.

Williams – Thanked the team for their hard work and hours for the Annual Shareholder Meeting.

Barnes - Commented on Facebook posts.

4) Old Business-

Action Items:

a. New Well 13 Drilling Contract

Uhl motioned to approve the updated contract. Nilsen seconded the motion. Motion Carried.

5 - yes

0 - no

b. Well 8 Rehab Contract

Tapia shared Layne Well Inspection Report with images and information on the pipe to clean and downsize the pipe from 8" to 6". This will result in a smaller motor, less electricity to pump the water and lower our costs. It is the recommendation of the driller and our General Manager. The board supports the recommendation.

Nilsen motioned to approve the Well 8 Rehab Contract. York seconded the motion. Motion Carried.

5 - yes0 - no

c. Upgrade Master Plan Contract

Tapia asked the board to proceed with the Sheep Creek Master Plan Contract. Discussion followed.

Nilsen motioned to approve the Master Plan Contract with Ardurra. Uhl seconded the motion. Motion Carried.

5 - yes

0 - no

d. Future Share Program

At the Annual Shareholders' Meeting, Nilsen discussed the Shareholder's overwhelming approval of the Future Share Program.

Nilsen motioned to approve the Future Share plan to include the following:

- Approve the Future Share Plan
- Secretary will develop a plan, a summary of the future Share Plan to include the following ideas/suggestions from the board:
 - The plan will not compete with other shares being sold.
 - Our attorney suggested a process to validate the value of the shares.
 - Include Tier 3 budgeting funds to purchase the shares.
 - Prioritize Tier 3 for the loan repayment plan.
 - Review the IRS forms needed to sell and buy shares.
- A draft will be prepared by the board secretary and available to review or vote by the next board meeting.

York seconded the motion.

5 - yes

0 - no

Information Items:

a. System Update – see Appendix A

5) New Business

Action Items:

a. New Meter

New residential meter request. Uhl motioned to approve the new meter. York seconded the motion.

5 – yes 0 - no

b. Account 197

Water leak, family is asking for forgiveness or help. No motion.

c. Board Rules and Procedures

Nilsen discussed Roberts's Rules of Order. He would like to set up a committee for the board to refresh their skills on good practices to operate future meetings.

Nilsen motioned to set up the Parliamentary Procedure Committee. Williams seconded the motion. Motion carried.

5 – yes 0 - no

6) Next Scheduled Meeting

a. June 20, 2023

Zoom will no longer be available. COVID guidelines state that we can meet in person again.

7) Closed Session

a. None

8) Adjournment

Uhl motioned to adjourn the meeting at 6:54. Nilsen seconded the motion

Respectfully Submitted,

Kellie Williams-Secretary/Treasurer Sheep Creek Water Company Board of Director

Appendix A:

PRODUCTION

> April Production- 41.22 AF; 2023 Year to Date Production- 145.31

➢ April Meter Service Usage- 28.96 AF; 2023 Year to Date Consumption- 108.10
Well soundings, 2023:

Static Water Levels compared April 2022 to April 2023:

Well 2A static level is up 11.55 feet - Water Level 260.14'

Well 3A static level is up 9.24 feet – Water Level 265.96'

Well 4A static level is up 3.10 - Water Level 284.44'

Well 5 static level is up 9.24 feet - Water Level 269.85'

Well 8 static level is up 13.86 feet – Water Level 306.02'

Well 11 static level had no change – Water Level 948'

Tunnel the Tunnel flow is currently averaging 175

- Well 2A running an average of 2.4 hours a day. Ran for 4 days.
- Well 3A running an average of 6 hours a day. Ran for 5 days.
- ▶ Well 4A running an average of 1 hour a day. Ran for 1 day.
- Well 5 running an average of 2.3 hour a day. Ran for 4 days.
- Well 8 running an average of 8.56 hours a day. Ran for 27 days.
- Well 11 running an average of 1.9 hours a day. Ran for 1 day.
- > Total pumping capacity as of April 30, 2023 is 2,067 gpm.
- Current usage is averaging 314,000 gallons per day, 218 gallons per minute
- Allotment Tier 1 First share on account remain 750 CF/Share and Remaining shares 150 CF/Share. \$0.55 per hcf
- > Allotment Tier 2 150 CF/Share all shares after Tier 1 \$4.50 per hcf
- > Tier 3 Overage- No Allotment \$10.00 per hcf

Work Completed or in Progress-April 2023

- > Work orders as office requests
- ➢ Well soundings weekly
- ➢ Well samples- weekly
- > 3 Meter upgrades
- ➢ 0-Mainline leaks / 0- service line leaks
- Repair Round House Door
- Storage Tank Assessment done by USG Water Solutions
- Auto Maintenance Completed

Sheep Creek Water Company 4200 Sunnyslope Rd. P.O. Box 291820 Phelan, CA 92329-1820 Office (760) 868-3755/Fax (760) 868-2174

Email <u>sheepcreek@verizon.net</u>/<u>www.sheepcreekwater.com</u> Regular Board of Directors Meeting – Managers Report

June 20, 2023

PRODUCTION

- May Production- 49.59 AF; 2023 Year to Date Production- 194.90
- ➤ May Meter Service Usage- 42.52 AF; 2023 Year to Date Consumption- 150.62
- Well soundings, 2023:
 - Static Water Levels compared May 2022 to May 2023:

Well 2A static level is up 24.41 feet – Water Level 250.90

- Well 3A static level is up 23.10 feet Water Level 256.72
- Well 4A static level is up 16.93 feet Water Level 275.20

Well 5 static level is up 23.10 feet – Water Level 262.92

Well 8 currently in rehab

Well 11 static level down 2 feet – Water Level 949' Tunnel the Tunnel flow is currently averaging 184

- Well 2A running an average of 2 hours a day. Ran for 2 days.
- > Well 3A running an average of 11 hours a day. Ran for 30 days.
- ▶ Well 4A running an average of 1.9 hour a day. Ran for 2 day.
- ▶ Well 5 running an average of 2 hour a day. Ran for 2 days.
- > Well 8 running an average of 1.1 hours a day. Ran for 2 days.
- Well 11 running an average of 1.1 hours a day. Ran for 2 day.
- > Total pumping capacity as of May 2023 is 2,253 gpm.
- > Current usage is averaging 446,000 gallons per day, 310 gallons per minute
- Allotment Tier 1 First share on account remain 750 CF/Share and Remaining shares 150 CF/Share. \$0.55 per hcf
- > Allotment Tier 2 150 CF/Share all shares after Tier 1 \$4.50 per hcf
- > Tier 3 Overage- No Allotment \$10.00 per hcf

Work Completed or in Progress-April 2023

- ➢ Work orders as office requests
- Well soundings weekly
- ▶ Well samples- weekly
- > 11- Meter upgrades
- ➢ 0-Mainline leaks / 1- service line leaks
- ▶ Installed 2 new meters
- ▶ Well 13 prepping, digging over flow pond
- 2 service line replacements on Monte Vista
- > Pump Check came out and tested flow meters on wells



May 31, 2023

SHEEP CREEK WATER COMPANY Contact: *Joe Tapia* 4200 Sunnyslope Road Phelan, CA 92371

RE: Response to Request for Proposal Professional Services for CEQA Clearance New Well – Yucca Terrace Phelan, CA

Dear Joe:

ELMT Consulting (ELMT) is pleased to provide this proposal for environmental compliance for the abovereferenced Project. ELMT's scope of work includes providing the California Environmental Quality Act (CEQA) Initial Study as required by the San Bernardino County (County), which will be the CEQA lead agency.

Per the County, the Project is located in Rural Living (RL) and the installation of a new well would need a Conditional Use Permit (CUP). The CEQA Initial Study would support the County's granting of the CUP.

PROJECT UNDERSTANDING

The proposed project consists of the drilling of a backup well and related electrical infrastructure.

The approximately 2.6-acre Project site is located in the unincorporated area of San Bernardino County near Perris, bordered to the west by Johnson Road, to the north by vacant land, to south by Yucca Terrace Drive, and to the west by vacant land.

The area is also highly populated by Joshua Trees, although the proposed well location would not remove Joshua Trees.

SCOPE OF WORK

Because the nature of the Project does not fit into the definitions to be used for a CEQA Exemption, a CEQA Initial Study is required.

Task 1: Kick-off, Design Reviews, Site Visit, and Project Description

The Project Description serves as the basis for all of the CEQA documentation and any permitting. A thorough Project Description helps the project proceed smoothly and will ensure that the CEQA documents and permitting are assessing the same parameters. ELMT will work with the engineer, project team, and the County to prepare a thorough Project Description that will cover all aspects of the project design, construction and operations. ELMT can also assist with designing the project to avoid or minimize potential impacts. ELMT will attend a kick-off meeting with the Project Team to finalize the Project Description and document the environmental conditions.

Issues to Be Resolved During Project Description Development

Western Joshua Tree Proximity

As the Joshua Tree is now considered a Candidate Threatened species under the California Endangered Species Act (CESA), any Joshua Tree removal requires an Incidental Take Permit (ITP). It is the intent of the Sheep Creek Water Company to position the well so that there would be no take of a Joshua Tree. San Bernardino County Information Bulletin No. IB-0016 identifies that construction within 40 feet of an existing Joshua Tree must be evaluated by a Desert Native Plant Specialist to certify avoidance to the Joshua Tree.

As part of the Project Description development, ELMT recommends that personnel from Sheep Creek Water Company and ELMT biologists meet on site and mark out exactly where the drilling will occur and the placement of any well house and electrical connections to ensure that the Project will stay 40 feet from any Joshua Tree. ELMT will GPS the locations identified in the field.

Well Drawdown Effects on Other Wells in the Area

It is anticipated that the Sheep Creek Water Company (SCWC) will provide ELMT with the location of all of the private and public wells in the area. The SCWC would need to also conduct a well draw down study to ensure that the installation of this new production well does not disrupt other ground water wells in the area. This study is not included in this scope of work, but ELMT can recommend a consultant to perform this study.

Additionally, any information on water quality in the area would need to be included in the CEQA Initial Study. ELMT assumes SCWC will provide information on water quality.

The deliverable for this task assumes one set of consolidated revisions and graphics to support the project's distance from the Joshua Trees.

Task 2: Technical Studies

The following studies are also required to support the Initial Study Analysis, and ELMT proposes to complete these studies.

1. Air Quality and Greenhouse Gas Assessment/Energy. This study is generally based upon the number of vehicles coming to the site as identified by the Traffic Analysis/Study. Therefore, the traffic study is required to be completed prior to the Air and GHG study being completed.

In general, the scope of services includes the following:

- Evaluate the existing conditions of the project study area; this will include gathering background air quality data, local wind patterns in the study area and identifying applicable rules, plans and thresholds of significance.
- Identify construction-related air quality impacts from associated construction activities at the project site which may include demolition, import/export of fill dirt, mass grading, etc.
- Quantify and disclose greenhouse gas (GHG) emissions that will be emitted as a result of construction activity. The analysis will discuss project design/mitigation measures that will help reduce greenhouse gas emission resulting from the proposed project and determine if the project has a significant impact on greenhouse gas emissions.
- Summarize the results of the study in an air quality and greenhouse gas evaluation report addressing the potential impacts associated with the development. These reports will also summarize the recommended air quality and greenhouse gas mitigation measures applicable to the proposed project.

The CEQA Initial Study requires that energy consumption of a project be analyzed. Therefore, an energy consumption study for construction and operations will be performed.

- 2. Biological Resources and Joshua Tree Survey. The Project Site is vacant. The Biological Report will identify general biological resources and will identify all the Joshua Trees on site.
- 3. Cultural Resources Assessment/Paleontological Resources Assessment. This task generally includes the following: records searches (archaeological and historical, paleontological), request of a sacred lands file search from the Native American Heritage Commission, a field survey and a final report. As discussed above, the building on site is documented to be a potential historic resource and will be studied for eligibility to the State and/or Federal register it should be noted that that though the building meets the age criteria for study, it does not mean that it will be eligible.

Native American tribal consultation will also be required in accordance with AB52, but the County will lead the consultation with the tribes. The cultural resources study will include a search of Native American resources to assist in the County's consultation.

4. Noise Study. CEQA requires the identification of noise from the project. The noise survey includes collecting noise measurements of the background noise, and modeling for noise generated from the project.

Task 3: Prepare CEQA Initial Study

ELMT will prepare an Initial Study for the Project, using the latest San Bernardino County Initial Study template, along with mitigation and supporting documentation as required. County staff will review and comment on the draft Initial Study, and comments will be incorporated into a second version of the draft. The CEQA document will analyze the Project under the following criteria, as required by San Bernardino County, and in accordance with the 2023 checklist:

- Aesthetics
- Agriculture and Forestry
- Air Quality
- Biological Resources
- Cultural Resources
- Energy
- Geology and Soils
- Greenhouse Gases
- Hazards and Hazardous Materials
- Hydrology and Water Quality
- Land Use /Planning

- Mineral Resources
- Noise
- Population and Housing
- Public Services
- Recreation
- Traffic and Circulation
- Tribal Cultural Resources
- Utilities
- Wildfire
- Mandatory Findings of Significance

Task 4: Notices and Circulation for Public Review

Upon approval of the Initial Study (IS) for public review, ELMT will finalize the document and prepare notices for the County to conduct a 20-day or 30-day public review, depending on their direction. Our cost estimate includes the preparation of the Notice of Completion and Notice of Intent/Notice of Availability and circulating the document through the State Clearinghouse and mailed to surrounding property owners. The County may also notify the general public by preparation of and posting of a legal notice in the local newspaper.

Task 5: Final CEQA Documents

Upon completion of the public review period, ELMT will review any public comments received on the document and discuss any substantive changes that should be made to the project or the IS as a result of the comments received. ELMT will make any revisions to the IS as determined necessary and prepare a Mitigation Monitoring and Reporting Program and Mitigated Negative Declaration (MND). ELMT will prepare the Notice of Determination (NOD) to be filed with the County Clerk of the Board.

Task 6: Meetings, Management and Coordination

ELMT recommends our attendance at up to three meetings with County staff throughout the project design and environmental review process. In addition to meeting attendance, project management activities will include schedule management, contract and subcontract management, and document reviews. ELMT will coordinate with the County and the applicant throughout the project to discuss results of analyses, obtain additional information as necessary, resolve any contract administration issues, and provide schedule updates. This task also assumes ELMT's attendance at one public hearing to assist the County during the adoption of the IS/MND.

Task 7 – Prepare Conditional Use Permit Application for San Bernardino County

The County requires the filing of a Conditional Use Permit (CUP) application given that the Project Site is zoned Rural Living.

ELMT would prepare and submit electronically on behalf of the SCWC the necessary forms for the Conditional Use Permit (CUP). The CEQA Initial Study would be the instrument that would approve the CUP. This task includes preparation of the CUP forms, and meetings with the County to process the CUP.

FEE

ELMT's cost estimate is designed to save the client time and money by offering a flat rate for services. The base cost for our services is identified in Table 1. Upon contract authorization, ELMT will submit a retainer invoice for the amount shown in Table 1 that requires payment prior to ELMT beginning work. Project billing will be monthly and/or upon completion of major task items and will reflect the credit for the retainer.

Direct costs are provided in Table 2 and consist of mileage, filing fees, and project permit fees and would only be charged as actual costs.

Task/ Subtask	Description	Total Cost	Retainer Schedule
Task 1	Kick-off, Design Reviews, Site Visit, and Project Description	\$4,596	\$1,379
Task 2	Technical Studies	1. 1. 1. 1. 1. 1. 1. 1.	The second
2.1	Air Quality/GHG/Energy	\$3,800	\$1,140
2.2	Biological Resources	\$3,623	\$1,087
2.3	Cultural Resources/AB 52	\$4,900	\$1,470
2.4	Noise Analysis	\$4,200	\$1,260
Task 3	CEQA Draft Document Preparation	\$9,596	\$2,879
Task 4	Notices and Public Review	\$579	\$0
Task 5	Final CEQA Document	\$943	\$0
Task 6	Project Management, Meetings	SAN A CONTRACTOR	
	Project Management, Meetings	\$2,316	\$695
	Subconsultant Management	\$1,075	\$323
Task 7	CUP Preparation	\$3,160	\$948
	TOT CO	S38,788	\$11,180

Table 1 – Fee Schedule

Direct Expenses Assumption	IS:			
Mileage:	140 RT	2	0.56	\$156.80
County CUP Deposit				\$14,120.00
County CEQA Filing Fee				\$2,814.00
Ownership Listing Services for	or Mailing Labels			\$500.00
Photocoping and Supplies	1000	0.6		\$600.00
Postage	1.25	30		\$37.50
Direct Expenses Estimate Su	Im			\$18,228.30

Table 2 – Other Direct Costs

ESTIMATED SCHEDULE

ELMT can begin the work within 5 days upon receiving a notice to proceed. ELMT will work expeditiously as we understand this Project is important to you.

Thank you for considering ELMT for this important project. If you have any questions or need any clarifications, feel free to contact me at (909) 816-1646. Again, thank you for asking us to assist you with this project.

Sincerely,

MC

Travis McGill, Director

PROPOSAL ACCEPTANCE

BASE PRICE

The Price shown above represents the compensation for the performance of the services as specifically shown above under Scope of Work. All services will be performed in accordance with the terms and conditions outlined in this Agreement.

PAYMENT FOR SERVICES

Client agrees to compensate ELMT in a timely manner for the services performed under this Agreement for those tasks in the Scope of Work to be performed. Notwithstanding anything to the contrary, Owner shall: (i) Issue payment to ELMT of the Contract Sum due and owing ELMT under this Agreement pursuant to the Fee Schedule; and shall (ii) pay any and all ELMT invoices in full upon receipt of invoice, and is preferred to be paid via ACH transfer, and not withhold or set-off any properly invoiced sums for any reason.

Payment shall be made by Client within thirty (30) days after billing. If payment has not been received within thirty (30) days after billing, ELMT may discontinue its services and the services of all subconsultants. Payments not received by ELMT within thirty (30) days after billing shall incur a late charge equal to three percent (3%) of the outstanding balance and shall incur interest charges thereafter at the rate of one and one-half percent (1.5%) of the outstanding balance per month. Should ELMT from time to time continue its services where a payment is late, such shall not be construed to be a waiver of this provision for failure to pay by Client in the future. The Scope of Work will be recommenced upon payment of all fees due, and payment of an advance in an amount to be mutually agreed upon.

TERMINATION OF AGREEMENT

This Agreement may be terminated in writing by giving seven (7) days written notice by either party provided that such notice is delivered by certified mail, return receipt requested (2) the terminating party shall first give the other party a five (5) day opportunity to correct the default prior to such termination. b. In the event this Agreement is terminated by either party, ELMT will be paid promptly for all services rendered and all expenses incurred prior to termination.

TIME OF PERFORMANCE

ELMT will commence work as soon as practical after the date of execution of this Agreement. If client requests modification to the Scope of Work or preparation of additional work products, or if the project is suspended, delayed, or interrupted in all or part of the work, an appropriate extension of time of performance and adjustment of compensation will be mutually agreed upon in writing and incorporated into this Agreement.

Authorized representatives of the parties hereto to sign in confirmation of this Agreement.

Client:	Consultant: ELMT Consulting, Inc.
Authorized Signature	Authorized Signature
Print Name/Title	Print Name/Title
Date	Date
Address:	Address: 2201 N. Grand Avenue, #10098
	Santa Ana, California 92711
Phone Number:	Phone Number: (714) 716-5050
Email:	Email:

	Well 11 \$5.00	Assessment	\$ 6,000.00	\$ 5,990.00	\$ 5,995.00	\$ 5,995.00	\$ 6,010.00	The state light							29,990.00
	System	Upgrade	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00								18,750.00
eposits	Tier 3-\$1.00	Assessment	\$ 2,320.70	\$ 2,105.89	\$ 2,238.83	\$ 2,329.84	\$ 4,735.62	۰ \$	•	•	، ج	•	•	۰ ج	13,730.88
Monthly Deposits	Tier 3-\$1.50	Improvement	\$ 3,481.05	\$ 3,158.84	\$ 3,358.25	\$ 3,494.76	\$ 7,103.43	۔ چ	۔ ج	•	۰ ب	چ	•	، چ	20,596.32
	Tier 2 & 3- \$1.46 Tier 3-\$1.50	MWA Fees	1,669.50	2,260.08	2,063.94	2,406.36	5,134.86	-	-	-				1	13,534.74
	Total Well Ti	Maintenance	\$ 3,628.90 \$	\$ 3,823.19 \$	\$ 3,858.86 \$	\$ 4,148.56 \$	\$ 6,694.19 \$	- -	•	•	•	ۍ ۲	•	\$ - \$	22,153.68
	Tier 3 Usage	Overage	2,320.70	2,105.89	2,238.83	2,329.84	4,735.62								13,730.88
	Tier 2 Usage	Well 11	1,143.49	1,548.00	1,413.66	1,648.19	3,517.03							1	9,270.37
		Tier 1 Usage	7,587.21	7,984.96	8,130.45	8,638.16	10,271.45		1	1	1	F	,	•	42,612.23
		Total Usage	11,051.40	11,638.85	11,782.94	12,616.19	18,524.10								65,613.48
	2023	Month	NAL	FEB	MAR	APR	MAY	JUNE	IUL	AUG	SEP	OCT	VON	DEC	TOTAL

\$ 23,436.73 \$ 41,716.67 \$ 137,308.80

Well Account

Capital Improvement Account

Assessment Account

System Upgrade Account

excel/Monthly Tier Rate Deposits

DAILY PRODUCTION FOR MAY 2023 GALLONS

											. –	1
Date	WELL # 2A		WELL # 4A	WELL # 5	WELL # 8	WELL # 11		TUNNEL	TOTAL	CU.FT.		GPM
1		305000					163	234720	539720	72155.08		
2	25000	228000	25000	23000	14000	14500	189	272160	601660	80435.83		1
3		207000					178	256320	463320	61941.18		
4		214000					184	264960	478960	64032.09	1.4697	333
5	19000	206000	16000	14000	13000	6500	187	269280	543780	72697.86	1.6685	378
6							171	246240	246240	32919.79	0.7556	171
7		178000					190	273600	451600	60374.33	1.3857	314
8		328000		:			235	338400	666400	89090.91	2.0448	463
9		157000					147	211680	368680	49288.77	1.1313	256
10		232000					186	267840	499840	66823.53	1.5337	347
11		297000					183	263520	560520	74935.83	1.7199	389
12		225000					174	250560	475560	63577.54	1.4592	330
13		83000		21			201	289440	372440	49791.44	1.1428	259
14		284000					181	260640	544640	72812.83	1.6712	378
15		337000					190	273600	610600	81631.02	1.8736	424
16		356000					170	244800	600800	80320.86	1.8435	417
17		163000					183	263520	426520	57021.39	1.3087	296
18		253000					192	276480	529480	70786.1	1.6247	368
19		319000					185	266400	585400	78262.03	1.7963	407
20		312000					185	266400	578400	77326.2	1.7748	402
21		256000					188	270720	526720	70417.11	1.6162	366
22		322000					183	263520	585520	78278.07	1.7966	407
23		331000					191	275040	606040	81021.39	1.8596	421
24		176000					178	256320	432320	57796.79	1.3265	300
25		257000					231	332640	589640	78828.88	1.8093	409
26		185000					139	200160	385160	51491.98	1.1818	267
27		289000					183	263520	552520	73866.31	1.6954	384
28		263000					178	256320	519320	69427.81	1.5935	361
29		322000					192	276480	598480	80010.7	1.8364	416
30		334000					184	264960	598960	80074.87	1.8379	416
31		350000					189	272160	622160	83176.47	1.9091	432
Ttl's	44000	7769000	41000	37000	27000	21000		8222400	16161400	2160615	49.59	
	A.F.	A.F.	A.F.	A.F.	A.F.	A.F.	Av.	mgd	mgd	cu.ft/day	afd	-
			0.1258055					-	0.521335	69697.26	1.5997	

A.**F**.

25.22983

MSEXCEL/DAILYPROD22

duction compared to 2021 duction compared to 2013

	7707 SA					Reduction with 2013				ChOC this color.	Reduction with 2013				Reduction with 2013			Reduction with 2013				Reduction with 2013				Reduction with 2013			Reduction with 2013													90		
:			65,611	94 150 622	770.001		215,966	314	495.790		-	233,603	536 270		_	215,185	306	493.990	204 279	290	468.960		231,605	329		0	243,231	242	1	295.892	421	679.274	-15%	295,231	420	677.757	OE 4 EEU	204,002		813.941		350,501	498	805 46.763566
1 00/		-100%		0 00 0	0,.0	-38%	11,744	197	26.961	84.31162	-11%	14,263	802	102.39856	-10%	14,433	242	33.133	12 940	217	29.706	-18%	13,123	220	30.126	-3%	15,588	35 785	-19%	13.103	220	30.081	11%	17,975	301	41.266	10.044	310	0 0 0	43./19		16,096	270	36.952
00	-0.0-	-100%		0 00 0	0,000	-24%	15,793	273	36.256	113.37989	-12%	17,078	30 205	122.60348	-25%	14,550	252	33.4U3	13 907	241	31.926	-16%	16,399	284	37.647	3%	19,912	040 AF 712	%0	19.429	336	44.604	-8%	18,042	312	41.418	07 1 00	20,749		47.632		19,423	336	44.588
101	×	-100%		0	00.0	-50%	16,717	280	38.377	120.0134	-43%	17,604	067 017 UV	126.38221	-30%	21,641	363	49.601	19 744	331	45.325	-39%	18,762	314	43.072	-29%	21,963	200	-35%	19.859	333	45.589	-18%	25,346	425	58.187	22 500	20,092		1/11/1/		30,752	515	70.598
1001	- 10%	-100%	2	0 00 0	00.0	-45%	21,299	369	48.896	152.90814	-31%	25,460	58 118	182.78047	-34%	24,214	419	20.000	21 RGR	379	50.203	-39%	22,364	387	51.341	-40%	22,165	405 FO 005	-28%	26.381	457	60.561	%6-	33,365	578	76.596	144	30,411 665	007 00	88.180		36,655	635	84.149
1/80	7/10/2	-100%		0 000	0.00	-27%	25,581	429	58.726	183.64914	-42%	25,069	420 57 551	179.97408	-44%	24,223	406	809.00	24 572	412	56.409	-39%	26,417	443	60.646	-30%	30,311	200	-17%	35.657	597	81.857	-27%	31,370	526	72.015		112,05	000 00	80.833		43,058	721	98.848
N 10-YEAR	- 13%	-100%	2	0 00	0000	-52%	22,170	371	50.895	159.16116	-39%	27,372	404 804 80	196.50961	-44%	25,219	423	57.894	802 PC	408	55.838	-40%	27,000	452	61.983	-42%	26,112	430	-21%	35,594	596	81.712	-33%	30,067	504	69.025	100.01	90,205	0//	106.256		44,989	754	103.281
CONSUMPTION 10-YEAR	-12%	-100%		0000	0,000	-40%	23,764	411	54.555	170.60468	-29%	27,040	400	194.11997	-40%	23,014	398	52.833	10 460	337	44.695	-35%	24,730	428	56.772	-33%	25,786	440 E0 106	11%	42 373	734	97.274	-20%	30,807	533	70.723		39,612	000	90.937		38,221	662	87.743
- L	<u>%7-</u>	MAY 	18,524	310	132.98607	-41%	20,711	384	47.546	148.68682	-43%	21,063	202	151.21358	-46%	19,970	335	45.846	17 282	002' /1	39,688	-40%	22,082	370	50.692	-34%	24,151	C05	-21%	29 188	489	67.007	-27%	26,759	448	61.430	000	305,306	780	81.051		36,733	616	84.327
Ň		APR 50%	12,616	218	28.902 90.571815	-43%	17,551	326	40.292	126.00079	-37%	19,265	455	138.30796	-58%	13,003	225	29.850	16 201	100,01	37.606	-41%	18,206	315	41.796	-33%	20,758	359	-26%	22 752	394	52.232	-4%	29,631	513	68.023		30,747	232	70.585		30,811	533	70.732
1 4 8 4	11%11	MAK 38%	11,782	197	27.048	-18%	15,510	288	35.606	111.3482	-31%	13,998	235	100.49688	-43%	11,457	192	26.302	10 207	17351	23.707	-37%	12,701	213	29.157	-24%	15,275	256	30,000	20 915	350	48.014		20,472	343	46.997		18,885	310	43.353		20,215	339	46.408
100		FEB 200/	11,638	216	26./1/	-32%	12,858	239	29.518	92.309953	-17%	12,897	239	23.588359	-27%	11,353	211	26.062	- 20%	0000	25 207	-7%	14,461	268	33.198	-35%	10,088	187	10%	17 144	318	39.356		15,711	291	36.068		18,812	349	43.187		15,582	289	35.771
	-2%	NAU 1 /000	11,051	185	25.370 79.336488	-31%	12,268	206	28.164	88.074342	-30%	12,493	209	20.000 89.690219		12,108	203	27.795		12,401	28 652			257	35.262	-38%	11,121	186	20.031		226	30.986		15,686	263	36.010		17,899	300	41.091		17,965	301	41.242
-			2023 Cons'n.HCF	Cons'n GPM	Cons'n A.F.	2022	Cons'n HCF	Cons'n GPM	Cons'n A.F.	Ave GPDPP	2021	Cons'n HCF	Cons'n GPM	Consin A.F.	2020	Cons'n HCF	Cons'n GPM	Cons'n A.F.	2019	Consin HCF		2018	Cons'n HCF	Cons'n GPM	Cons'n A.F.	2017	Cons'n HCF	Cons'n GPM	Cons'n A.F.		Consin GPM	Cons'n A.F.	2015	Cons'n HCF	Cons'n GPM	Cons'n A.F.	2014	Cons'n HCF	Cons'n GPM	Cons'n A.F.	2013	Cons'n HCF	Cons'n GPM	Cons'n A.F

CONSUMPTION 10-YEAR

Population

3361

19% 14% 14% 144 148 148 144 148 148 144 300 37 226 233 305 235 233 306 235 233 306 235 253 301 235 253 250 251 240 140 140 140 140 140 140 140 2190 2,190 2,561 303 230 333 333 312 305 2190 2,190 2,190 2,561 330 333 333 312 313 331 316 1,396 1,397 313 333 333 313 313 313 333 333 348 313 313 333 333 348 313 313 333 348 313 313 313	8% 8 175 175 323 323 314 333 333 333 333 333 333 333 333 33	16%	10001	10001			100%	-100%	100%	
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296 207 227 286 286 286 286 13% 13% 345 345 345 345 345 345 345 345 345 345		141	141	143	142	142	142	142	142	
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227 251 316 251 1,849 133 348 348 348 348 348 348 348 348 348 3		334	317	305	398	383	364	325	299	Down Dutted 7 44 00
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2510 2510 13% 13% 13% 133 345 345 345 345 345 345 345 345 345 3		210	236	107	265	250	212	400	313	
1.849 1 13% 13% 13% 13% 13% 345 345 345 345 345 346 345 345 345 346 345 346 345 347 345 348 345 349 2 208 2 312 2798 312 279 312 279 312 279		251	251	251	251	251	251	251	316	
13% 13% 133 345 345 345 348 348 348 348 348 348 348 348 348 312 251 122 279 279 279 312 372 373 373 373 373 373 373 373 373 37	ľ	1 944	1.902	1.844	1.758	1.719	1.665	2.137	2.046	
133 345 345 348 348 393 393 393 293 13% 293 279 279 279 279 279 279 279 279 279		4%	2%	-7%	-14%	-10%	-8%	-7%	-8%	Compare 2020
345 348 348 348 348 348 348 348 251 122 122 279 279 279 279 279 312 309		136	136	137	137	138	138	140	140	
308 348 348 348 348 348 251 122 122 122 312 312 309 209 209		343	336	333	327	318	311	313	333	
348 310 353 365 365 368 2,088 2,088 122 122 312 312 309 209 209		315	315	317	288	295	306	325	318	
310 383 251 2,088 2 43% 2 1298 279 279 279 279 312 279 312 309		315	317	258	212	227	227	227	227	
251 251 251 253% 122 279 279 279 279 279 312 292 309		299	300	297	289	276	271	262	283	
251 2,068 2 4,068 2 13% 2 279 279 312 292 309 309		378	352	333	273	292	284	289	303	
2,068 2 43% 122 122 312 312 292 309		251	251	251	251	251	251	251	251	
43% 122 312 292 309	2	2,037	2,007	1,926	1,777	1,797	1,788	1,807	1,855	
122 279 312 292 309		51%	53%	62%	50%	55%	48%	45%	36%	Compare 2019
279 312 309		127	131	133	133	133	132	132	133	
312 292 309		286	292	344	339	336	333	319	333	
292 309		318	311	311	347	321	333	323	329	
309		292	302	372	350	332	269	2027	310	
		319	30/	115	310	607 607	807 807	302	350	
284		36/ 251	251	251	251	251	251	251	251	
1 240	6	1 960	1.961	2.070	2.060	1.995	1.940	1.948	2.006	
	4	13%	61%	155%	166%	155%	154%	20%	83%	Compare 2018
100		124	119	123	128	128	126	125	124	
		179	189	184	158	172	204	186	229	
186		186	167	162	167	0	0	0	0	Pump Pulled 9-19
179		194	167	167	179	207	207	207	312	
168		165	197	196	231	270	283	290	299	
		198	192	195	258	259	242	285	263	
251			251	251	251	251	251	251	251	
1,166 1,294 1,312	-		1,282	1,278	1,372	1,287	1,313	1,344	1,478	
-27% -1	×.		42%	-57%	49%	-48%	48%	-17%	-21%	Compare 2017
129			124	122	121	119	118	118	116	
150			8	8	3	07	67	3 8	8	
		167	88	22	67	07	67	07	0.4	
62 513 513				00	0.1	100	000	128	741	
697			0/7	471	112	14	140	100	120	
325	317		502	14L	101	761		251	251	
4 24	ľ	1 143	794	502	516	505	517	789	808	
		147	147	143	140	137	136	136	134	
274		0	20	50	50	107	107	0	0	Pump Pulled 11-17
330		301	280	180	143	115	115	115	115	
333		253	200	200	144	115	130	154	184	
353 372 372	355	353	353	280	257	238	244	258	275	
361		350	342	310	8/7	967	700	007	300	

SHEEP CREEK WATER COMPANY WELL#2A Monthly Water Levels / 2 years	ο	001	500	300	400	200	500 Jan- Feb- Mar- Apr- May- Jun- Jul- Aug- Sep- Oct- Nov- Dec- Jan- Feb- Mar- Jun- Jul- Jul- Jul- Jul- Z <thz< th=""> Z <thz< th=""> <thz< th=""></thz<></thz<></thz<>	S 276 274 272 274 279 283 279 276 274 265 254 265 251	P 290 288 288 288 290 292 297 297 302 309 309 283 279 272 269 269	EPTH 505 505 505 505 505 505 505 505 505 50	2022 / 2023	Well 2A S WELL 2A P COMP DEPTH
	FEET 0	100	200	300	400	500	600 Jan- 22	-				















